



# Santa Barbara Unified School District

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www.sbsdk12.org

Date: April 19, 2013

To: Dr. David Cash, Superintendent

From: Margaret Christensen, Assistant Superintendent, Human Resources

**Re: Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$3,000 Dated April 23, 2013**

<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Conference	<input type="checkbox"/>	Action	Estimated Time	<input type="checkbox"/>
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## Plan

The following out-of-state travel and/or expenses in excess of \$3,000 for the persons listed below are presented for board approval.

Staff/Site	Purpose of Travel and Location	Travel Dates	No. of Work Days Missed	Estimated Travel Cost* and Funding Source (*meals, lodging, conference and/or travel)
<b>Human Resources:</b> -Margaret Christensen -Noemi Vasquez	Society for Human Resource Management (SHRM) 65 <sup>th</sup> Annual Conference  Chicago, IL	June 15-19, 2013	3	Cost: \$7,820.00  Funding: General Fund

## Recommendation

The Board of Education approves staff travel: out-of-state travel and/or expenses in excess of \$3,000 dated April 23, 2013.