



Kid's Farmers Market Memorandum of Understanding

This agreement is between the **ASES/ A-OK Program at Santa Barbara Unified School District**, hereafter referred to as **A-OK (After School Opportunities for Kids)**, and the **Foodbank of Santa Barbara County**, hereafter referred to as the **Foodbank**. This agreement exists to identify each party's roles and responsibilities in the administration, delivery and execution of the Kid's Farmers Market program, hereafter referred to as KFM, at the following sites: Adams Elementary, Adelante Elementary, Cleveland Elementary, Franklin Elementary, Harding Elementary, and McKinley Elementary. The *Foodbank* retains the right to amend this agreement, at any time, if necessary. Once signed this agreement is from October 1, 2012 to May 30, 2013.

The Foodbank agrees to:

- Provide 4 fresh produce items in appropriate poundage plus bags as identified in the KFM curriculum for the number of individuals specified by **A-OK** at a mutually agreed upon day and time for the months of October through May with a pause in programming for December and any other months that **A-Ok!** specifies.
- Provide master copies of Spanish and English recipes.
- Provide training to **A-OK** staff, when available, to facilitate the nutrition education portion of the KFM program at a ratio of 1 educator to 20 students.
- Provide volunteer nutrition educators all supplies necessary to conduct KFM.
- Provide KFM program yearend summary of evaluation findings by the *Foodbank's* Health Education and Evaluation Manager.
- Visit program site to ensure appropriate KFM implementation a minimum of once every two programmatic years.

A-Ok! agrees to:

- Promptly receive the **Foodbank's** delivery of fresh produce items and bags necessary for the implementation of KFM at a mutually agreed upon day and time for the months of October through May with a pause in programming for December and any other months that **A-OK** specifies.
- Ensure all produce is distributed to families of participants equitably within 24-hrs of delivery.
- Provide copies of English and Spanish recipes to program students and participants.
- Provide an indoor space that is safe, friendly and adequate for KFM educational activities.
- Provide quarterly reports (including household size, sex, ages and ethnicity of participants) and respond to site surveys as requested by *Foodbank* a maximum of 30 days upon request or as otherwise specified.
- Allow *Foodbank* to conduct site visits and collect anonymous client and student surveys periodically.
- Allow for the release of any photographic images and digital video of participants for the promotion of KFM (with parent permission)
- Understand that KFM is a program of the *Foodbank* and should be credited as such in all forms of communication.

The undersigned understand and agree to above:

Partner Agency Representative

Foodbank Representative

6/3/12
Date

10/3/12
Date