

**21st Century Community Learning Centers Program  
Grant Application**

APPID: 13-08-42-81-21SL-384

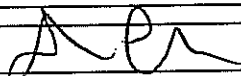
**Cover Page**

Mail signed original and 3 copies to:

Email for questions:  
afterschool@cde.ca.gov

After School Division  
California Department of Education  
1430 N Street, Suite 3400  
Sacramento, CA 95814

☒ Is this application submitted jointly by at least one local educational agency and one community-based organization or other public or private entity?

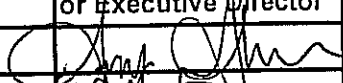
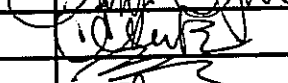


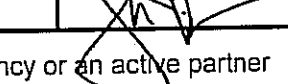
Agency Name	Santa Barbara Unified
CDS/FEIN	42767860000000
County Name	Santa Barbara
Agency Type	LEA
Name of Authorized Agent	Dr. David Cash, Superintendent
Professional Title of Authorized Agent	Superintendent
Address	720 Santa Barbara Street
City, State, Zip	Santa Barbara, CA 93101-2232
Phone Number	(805) 963-4338
Fax Number	(805) 962-3146
Email Address	dcash@sbsdk12.org
Name of Program Contact	Ms. Debi Badger
Professional Title of Program Contact	Child Development/After School Program Director
Agency Name of Program Contact	Santa Barbara Unified
Address	721 East Cota Street
City, State, Zip	Santa Barbara, CA 93103
Phone Number	805-965-4633
Fax Number	805-884-0962
Email Address	dbadger@sbsdk12.org
Total Grant Amount Requested	\$351,000.00
Total Equitable Access Amount Requested	
Total Family Literacy Amount Requested	
Signature of Authorized Agent	

**21st Century Community Learning Centers Program  
Grant Application**

**Signature and Approvals**


APPID: 13-08-42-81-21st-334

School Principal or Executive Director Approval: The principal or executive director of a direct-funded charter school of each school to be served by the proposed program must approve this program application.

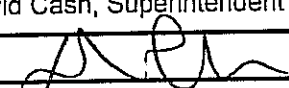
CDS Code	School Name	Name of Principal or Executive Director	Signature of Principal or Executive Director
42767866045819	Adams Elementary	Mrs. Amy Alzina, Principal	
42767866045827	Cleveland Elementary	Dr. Cynthia White, Principal	
42767866045835	Franklin Elementary	Ms. Casie Killgore, Principal	
42767866045850	Harding University Partnership	Ms. Vanesha Davis, Interim Principal	
42767866060040	La Cumbre Junior High	Jo Ann Caines, Principal	

School District Approval: If a local educational agency (LEA) is either the applicant agency or an active partner involved in this application, then the LEA superintendent must be in agreement with the intent of this application. The LEA superintendent assures that all schools in this application meet eligibility requirements for funding pursuant to the terms and conditions described in the request for application.

NOTE: Independent charter schools applying for this grant funding are not required to obtain the superintendent's signature for approval.

CDS Code	School District Name	Name of Superintendent	Signature of
4276786	Santa Barbara Unified	Dr. David Cash, Superintendent	

Authorized Agent Approval: Fiscal agents must agree to follow all fiscal reporting and auditing standards required by the 21st CCLC Program, federal and state funding, legal, and legislative mandates.

Agency Name	Santa Barbara Unified
Name of Authorized Agent	Dr. David Cash, Superintendent
Signature of Authorized Agent	

**21st Century Community Learning Centers Program  
Grant Application**

**Offsite Program Information**

APPID  
: 13-08-  
42-81-

Only applicants proposing to operate an after school program at a site other than that of the regular school day activity must complete this form. Please identify each off-campus program site below and indicate from which schools the pupils will be drawn.

The program site is the physical location where the after school program activities and services will be provided. One program site may serve students from more than one school. The program site must be a safe and easily accessible facility.

<b>Offsite Program Name:</b> N/A		
<b>Offsite Program Site Address:</b>		
<b>City:</b>	<b>CA</b>	<b>Zip:</b>
<b>Phone:</b>		
<b>Program Site Contact Person:</b>		
<b>CDS Code</b>	<b>School Name</b>	<b>Number of pupils attending this</b>

<b>Offsite Program Name:</b>		
<b>Offsite Program Site Address:</b>		
<b>City:</b>	<b>CA</b>	<b>Zip:</b>
<b>Phone:</b>		
<b>Program Site Contact Person:</b>		
<b>CDS Code</b>	<b>School Name</b>	<b>Number of pupils attending this</b>

Attach additional sheets as necessary.

**21st Century Community Learning Centers Program  
Grant Application**

**Outcome Measures Based upon Individual Program Focus**

APPID: 13-08-42-81-21st-334

The 21st CCLC programs are required to select one or more outcome measures to demonstrate program effectiveness based on program focus and submit data for chosen measures annually (EC Section 8427(a)). Grantees may select STAR program test scores, skill development, or positive behavioral changes as the outcome measures that will be reported.

The CDE is required to identify or develop standardized procedures and tools to collect indicators from these outcome measures (EC Section 8427(c)). In collaboration with the University of California at Irvine, an online toolbox has been developed for this purpose and may be available to after school programs beginning in fall/winter 2012. At that time, grantees will be able to use the tools for internal program improvement purposes and/or use the tools to measure program outcomes as required by EC Section 8427. Participation is voluntary but strongly recommended by the ASD.

Programs selecting the STAR program test scores option as their outcome measure will not be required to use additional tools or protocols and may report their data using the Statewide Evaluation template located on the ASD Web site at: <http://www.cde.ca.gov/ls/ba/as/>.

Please check one or more of the evaluation measures of program effectiveness that will be submitted annually to the CDE:

- ☒ Pupil STAR Program test scores.
- ☒ Skill development as reported by school day teachers or after school staff who directly supervise
- ☒ Positive behavioral changes as reported by school day teachers or after school staff who directly

21st Century Community Learning Centers Program  
Grant Application

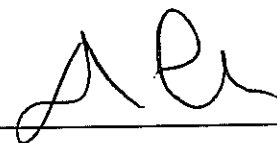
APPID: 13-08-42-81-21st-334

The Certified Assurances listed below are required to be signed by the Authorized Agent and submitted as part of the application package.

Note: All grantees are required to retain on file a copy of the General Assurances for their records and for audit purposes. Please download the General Assurances on the CDE Funding Forms Web page at <http://www.cde.ca.gov/fg/fo/fm/ff.asp>. Grantees should not submit general assurances to the CDE.

CERTIFIED ASSURANCES	
On behalf of the applicant agency, the Authorized Agent is to sign at the bottom of each page acknowledging understanding of and agreement with each Certified Assurance.	
<b>Program Elements</b>	
1	The program will primarily target students who attend schools eligible for Title I schoolwide programs. If the program will serve a private school, at least 40 percent of the students are from low-income families.
2	The program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
3	The program will include an educational enrichment element that may include, but is not limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
4	The program will provide a safe physical and emotional environment and opportunities for relationship-building and will promote active student engagement.
5	The program will collaborate and integrate with the regular school day program and other extended learning opportunities.
6	The program will provide a snack that conforms to the nutrition standards in the EC, Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
7	The program will provide opportunities for physical activity.
8	The program will include a family literacy component.

I acknowledge understanding of and  
agreement with Certified Assurances



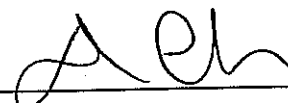
Signature of Authorized Agent

21st Century Community Learning Centers Program  
Universal Grant Application

APPID: 13-08-42-81-21st-334

Core Application Narrative (Program Plan)	
9	The community was given notice of the intent to submit this application and the application and any waiver request will be available for public review after submission of the application.
10	The program will target students and the families of such students who attend schools eligible for school wide programs in which not less than 40 percent of the children are from low-income families.
11	Partners to this application, as well as school staff, have demonstrated commitment to supporting the program and sharing responsibility for the planning and quality of the program at the designated site(s).
12	The program was developed, and will be carried out; in active collaboration with the schools the children attend.
13	The program will review Program Plans every three years. This review is to include, but not be limited to, program goals, program content, and outcome measures that the grantee will use for the next three years and, any other information requested by the CDE. New program goals may be selected for the following three years during the grant renewal process.
14	The program acknowledges that the CDE will monitor the Program Plan review as part of its on-site monitoring process.
15	The program will notify the CDE if the program goals or outcome measures are changed.
16	The program will identify the federal, state, and local programs that will be combined or coordinated for the most effective use of public resources.
17	The program will prepare a plan for continuing the program beyond federal grant funding.

I acknowledge understanding of and  
agreement with Certified Assurances

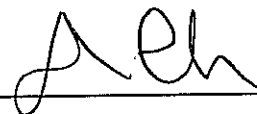
  
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Signature of Authorized Agent

21st Century Community Learning Centers Program  
Grant Application

APPID: 13-08-42-81-21st-334

Program Operations	
18	The program will take place in a safe and easily accessible facility.
19	The program will maintain a student-to-staff member ratio of no more than 20:1.
20	The program will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
21	The program will operate for a minimum of 15 hours per week.
22	The program will operate until at least 6:00 p.m., on every regular school day.
23	The program will establish a reasonable early release policy for students attending the after school component.
24	For middle/junior high school students priority for enrollment will be given to students who attend daily.
25	The program will provide all notices, reports, statements, and records to parents or guardians in English and the student's primary language when 15 percent of the students enrolled at the school site speak a single primary language other than English as determined by language census data from the preceding year.
Site Staff and Volunteers	
26	The program will establish qualifications for each position so that all staff members directly supervising students meet the minimum qualifications of an instructional aide, pursuant to the policies of the district.
27	Selection of the program site supervisors are subject to the approval of the school site principal.
28	Staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law and in compliance with school district, private school, or agency policy.

I acknowledge understanding of and  
agreement with Certified Assurances



Signature of Authorized Agent

21st Century Community Learning Centers Program  
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**Staff Training and Development**

- 29 The program will provide staff training and development.

**Other Sites**

- 30 Off-site programs will be aligned with the educational and literacy components of the program with participating students' regular school programs.
- 31 Off-site programs will comply with all statutory and regulatory requirements of those conducted on the school site.

**Attendance and Evaluation Measures**

- 32 The program will meet all evaluation requirements, including participation in a statewide evaluation process as determined by the CDE, and provide all required information on a timely basis.
- 33 The program will annually provide participating students' regular school day attendance.
- 34 The program will semiannually provide participating after school students' program attendance.
- 35 The program will provide STAR test results.
- 36 The program will use standardized procedures and tools to collect indicators from outcome measures per EC Section 8484.


**Fiscal Issues**

- 37 All fiscal reporting and auditing standards required by the CDE will be followed.
- 38 Any agency receiving 21st CCLC funds will use the funds to supplement, and not supplant, other federal, state, and local public funds expended to provide programs and activities authorized under this part and other similar programs.

**Private School Consultation**

- 39 The applicant must conduct timely and meaningful consultation with appropriate private school officials in the service area of the schools to be served during the design and development of the programs described in this application.

I acknowledge understanding of and  
agreement with Certified Assurances



Signature of Authorized Agent



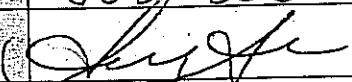
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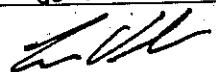
**Consultations with Private Schools**

I received a list from the SBUSD (Santa Barbara Unified School District) of ten private schools within the boundaries of Santa Barbara. Letters were mailed (certified return receipt) to each private school announcing the intent of the SBUSD applying for the 21<sup>st</sup> Century Community Learning Center funding for program expansion at Adams, Cleveland, Franklin, Harding, and La Cumbre Schools. They letter informed private schools of our intention and I welcomed dialogue around our application. A week after the letters were mailed, I called each of the schools and left messages. No one responded.

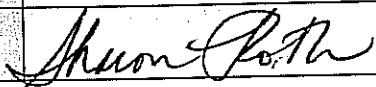
In addition, a Public Notice of Intent to Submit "21<sup>st</sup> Century Community Learning Centers Program Cohort 8/2013-2014, for Programs Proposing to Serve Elementary and Junior High School Students in the Santa Barbara Unified School District" ran in the Santa Barbara News Press.

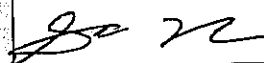
**SANTA BARBARA UNIFIED SCHOOL DISTRICT**  
**21<sup>ST</sup> Century Community Learning Centers- Elem and Junior High**

Name of Collaborative Member:	Amy Alzina
Professional Title of Collaborative Member:	Principal Adams
Address:	2701 Las Positas
City, State, Postal Code:	SB, CA 93105
Phone Number:	805-563-2515
Signature and Date	 9/19/12


Name of Collaborative Member:	Luis Valerio
Professional Title of Collaborative Member:	Adams A-OK Site Coordinator
Address:	149 E. Gutierrez St.
City, State, Postal Code:	Santa Barbara, CA 93103
Phone Number:	805-216-2529
Signature and Date	 9/28/12


Name of Collaborative Member:	Maricela Vargas
Professional Title of Collaborative Member:	McKinley A-OK Site Coordinator
Address:	350 Loma Alta
City, State, Postal Code:	Santa Barbara, CA 93105
Phone Number:	(805)966-3177
Signature and Date	Maricela Vargas 10/1/12

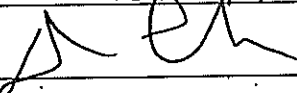
Name of Collaborative Member:	Sharon Roth
Professional Title of Collaborative Member:	A-OK Program Supervisor
Address:	720 Santa Barbara St.
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	
Signature and Date	 10/8/12

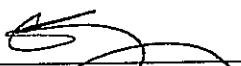
Name of Collaborative Member:	Steve Fancher
Professional Title of Collaborative Member:	Cleveland A-OK Site Coordinator
Address:	123 Alameda Andre Sierra
City, State, Postal Code:	SB, CA 93103
Phone Number:	963-4723
Signature and Date	 10/9/12


**SANTA BARBARA UNIFIED SCHOOL DISTRICT**  
**21<sup>ST</sup> Century Community Learning Centers- Elem and Junior High**

Name of Collaborative Member:	Cynthia White
Professional Title of Collaborative Member:	Principal
Address:	123 Alameda Padre Serra
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	805 963-8873
Signature and Date	

Name of Collaborative Member:	Olivia DeBello-Datta
Professional Title of Collaborative Member:	Principal
Address:	850 Portesvillo Ave.
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	(805) 687-2081
Signature and Date	 11/26/12

Name of Collaborative Member:	Dave Cash
Professional Title of Collaborative Member:	720 Santa Barbara St.
Address:	720 Santa Barbara St.
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	805-963-4338 x201
Signature and Date	 11/26/12

Name of Collaborative Member:	Evela Angeles
Professional Title of Collaborative Member:	Elem. Off. Coord.
Address:	1111 E. MASON ST.
City, State, Postal Code:	SB CA 93103
Phone Number:	631-5712
Signature and Date	 11/26/12

Name of Collaborative Member:	Casie Kilgus
Professional Title of Collaborative Member:	Principal
Address:	1111 E. Mason St
City, State, Postal Code:	SB CA 93103
Phone Number:	(805) 963-4283
Signature and Date	 11/26/12

**SANTA BARBARA UNIFIED SCHOOL DISTRICT**  
**21<sup>ST</sup> Century Community Learning Centers- Elem and Junior High**

Name of Collaborative Member:	Tia Blickley
Professional Title of Collaborative Member:	Principal
Address:	McKinley School
City, State, Postal Code:	Santa Barbara
Phone Number:	870-2988
Signature and Date	Tia B Blickley 9/17/12

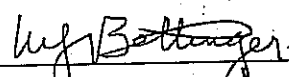
Name of Collaborative Member:	Michelle Magnusson
Professional Title of Collaborative Member:	Program Manager, Partners in Education, SBCEO
Address:	3970 La Colina Ste 9
City, State, Postal Code:	SB, CA 93110
Phone Number:	(805) 964-4710 x4417
Signature and Date	Mgm 9/17/12

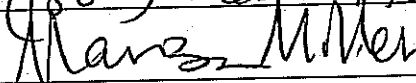
Name of Collaborative Member:	Nicolas Aguilar
Professional Title of Collaborative Member:	Franklin Elementary Site Coordinator
Address:	1111 E. Mason St.
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	(805) 729 9809
Signature and Date	N Aguilar 9/19/12

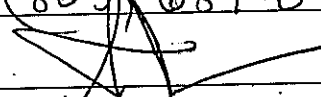
Name of Collaborative Member:	Christie Tarmann
Professional Title of Collaborative Member:	Adelante Charter Site Coordinator
Address:	1102 E. Yarnali St.
City, State, Postal Code:	Santa Barbara CA 93101
Phone Number:	(805) 966-7392 x1305
Signature and Date	Christie A Tarmann

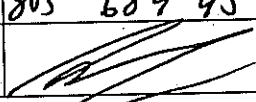
Name of Collaborative Member:	Cristina Perez
Professional Title of Collaborative Member:	HUPS Site Coordinator
Address:	11607 Gillespie St.
City, State, Postal Code:	Santa Barbara CA 93103
Phone Number:	(805) 568-0460
Signature and Date	Cristina Perez 9/20/12

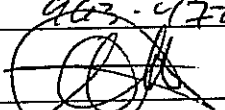
**SANTA BARBARA UNIFIED SCHOOL DISTRICT**  
**21<sup>ST</sup> Century Community Learning Centers- Elem and Junior High**

Name of Collaborative Member:	Bill Bettinger
Professional Title of Collaborative Member:	Youth Activities Coordinator
Address:	100 E. Carrillo St
City, State, Postal Code:	Santa Barbara CA 93101
Phone Number:	(805) 560-7555
Signature and Date	 10/16/12

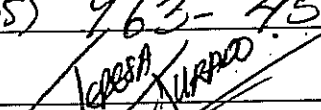
Name of Collaborative Member:	Marissa Miller
Professional Title of Collaborative Member:	Program Supervisor
Address:	721 E. Costa St
City, State, Postal Code:	SB CA 93101
Phone Number:	(805) 963-7731 x203
Signature and Date	 10/16/12

Name of Collaborative Member:	JoAnn Caines
Professional Title of Collaborative Member:	Principal
Address:	2255 Modoc Rd
City, State, Postal Code:	Santa Barbara, CA 93101
Phone Number:	(805) 687-0761
Signature and Date	 11/26/12

Name of Collaborative Member:	Sue Williams
Professional Title of Collaborative Member:	ASES Site Coordinator
Address:	2255 Modoc Road
City, State, Postal Code:	Santa Barbara CA 93101
Phone Number:	805 689 9577
Signature and Date	 11/26/12

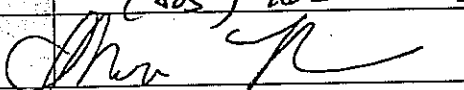
Name of Collaborative Member:	Andy Ceron
Professional Title of Collaborative Member:	Family Advocate
Address:	123 Alameda Simon Padua
City, State, Postal Code:	Santa Barbara, CA
Phone Number:	963-4723
Signature and Date	 11/26/12

**SANTA BARBARA UNIFIED SCHOOL DISTRICT**  
**21<sup>ST</sup> Century Community Learning Centers- Elem and Junior High**

Name of Collaborative Member:	Teresa Jurado
Professional Title of Collaborative Member:	Family Advocate
Address:	1111 E. Mesquite St
City, State, Postal Code:	SB, CA 93103
Phone Number:	(805) 963-4523
Signature and Date	 11/26/12

Name of Collaborative Member:	Isabelo Padro
Professional Title of Collaborative Member:	parent
Address:	123 Alameda Padre Serra
City, State, Postal Code:	SB CA 93103
Phone Number:	(805) 963-8873
Signature and Date	I.P.M 11/27-12

Name of Collaborative Member:	Karina Villegas
Professional Title of Collaborative Member:	parent
Address:	123 Alameda Padre Serra
City, State, Postal Code:	SB, CA 93103
Phone Number:	(805) 963-8873
Signature and Date	Karina Villegas

Name of Collaborative Member:	Marissa Navarro
Professional Title of Collaborative Member:	parent
Address:	123 Alameda Padre Serra
City, State, Postal Code:	SB CA 93103
Phone Number:	(805) 963-8873
Signature and Date	 11/27/12

Name of Collaborative Member:	Emilia Razo
Professional Title of Collaborative Member:	parent
Address:	123 Alameda Padre Serra
City, State, Postal Code:	SB, CA 93103
Phone Number:	(805) 963-8873
Signature and Date	Emilia Razo 11/27/12

**21st Century Community Learning Centers Program  
Grant Application**

APPID: 13-08-42-81-21st-334

**Award Calculator**

CDS Code	School Name	School Type	Program Type	Days of Operation	Students Served	Amount Requested
42767866045819	Adams Elementary	E	After School Base	180	40	\$54,000.00
42767866045827	Cleveland Elementary	E	After School Base	180	40	\$54,000.00
42767866045850	Harding University Partnership	E	After School Base	180	40	\$54,000.00
42767866045835	Franklin Elementary	E	After School Base	180	80	\$108,000.00
42767866060040	La Cumbre Junior High	M	After School Base	180	60	\$81,000.00
					Total:	\$351,000.00

**21st Century Community Learning Centers Program  
Grant Application**

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**CORE Grant Budget**

Series Description	Series Category	Description	Requested Budget
Certificated Personnel Salaries	1000	Program administration, certificated staff/academic liaisons to bridge the school day with the after school day	\$13,500.00
Classified Personnel Salaries	2000	Classified staff to maintain 1:20 ratio and site coordinators	\$179,000.00
Employee Benefits	3000	Health/welfare benefits and all taxes	\$46,000.00
Books and Supplies	4000	Instructional supplies to cover curriculum and homework support	\$21,023.81
Services & Other Operating Expenditures	5000	Contract services up to \$25,000, professional development for staff, and general operating expenses	\$36,000.00
Subcontracts and Agreements	5100	Contract services over \$25,000	\$40,700.00
Capital Outlay	6000	N/A	\$0.00
Indirect Costs	7000		\$14,776.19
Total Amount Requested			\$351,000.00



Santa Barbara Unified School District  
**COMMUNITY NEEDS ASSESSMENT**

The Santa Barbara Unified School District (SBUSD) is the main public school system serving Santa Barbara for the elementary schools and Santa Barbara/ Goleta areas for the junior and high schools. Of the district's nearly 5,000 students enrolled in elementary schools, over half, 2,971, are eligible to receive 21st Century Community Learning Center and/or After School Education and Safety (ASES) funding. All current ASES programs support students academically, socially, emotionally, physically, and developmentally in after school programming and are closely tied to the school day. As a result these programs greatly benefit Santa Barbara's students by equipping them with the skills necessary to excel in the 21st Century. In its 14<sup>th</sup> year of operations, the SBUSD's After School Opportunity for Kids Program, better known as A-OK, is an integral component of the district's vision and addresses several of the community's needs. The A-OK Program provides academic support and enrichment activities designed to support California grade-level standards. A-OK currently serves 25% of those enrolled in good standing ASES elementary funded program sites. However, many students are waitlisted due to lack of funding. At the only eligible junior high school, La Cumbre, 42% of the students attended the ASES Program in the 2011-2012 school year. Students in the La Cumbre Junior High School ASES program are thriving and the program currently has more students than spaces available. Although, La Cumbre's ASES program currently is over capacity, no students are turned away. The impact of the program is significant and evident in student and community enthusiasm. In fact, a collaborative of over forty partners supports the program in volunteer hours, presentations, participation in programming, cash, and in-kind services. Although the district growth rate is stable, in the current year we are serving approximately 100 students in ASES programs over the reimbursement due solely to need. In this Request for Application (RFA), we are seeking funding to accommodate and serve the waitlist of existing students at current A-OK school sites, to be reimbursed for those we serve on a daily basis in excess of our current ASES funding level, and to expand services at Franklin Elementary School.

**Community Needs:** According to the most recent United States Census Bureau data, 14.1% of children ages 0-17 within the SBUSD boundaries are living in families whose income level falls below the federal poverty level. This percentage exceeds California's state rate of 13.7%. In fact, the district operates a school-wide Title 1 program in all schools included in this application. The schools included in this grant and currently operating with ASES funding include four elementary schools (Pre K – 6) with an average free and reduced rate of 92.74% and La Cumbre Junior High School with an average free and reduced rate of 76.71%. Students of poverty need additional support and the achievement gap is well documented. In addition to poverty, many of our students are English Language Learners who face additional challenges. Of the five schools included in this application, 77.39% of students enrolled are English Language Learners. The ASES program serves approximately 25% of students enrolled at the respective five sites. Of these schools, three of them have met their Annual Performance Index (API) growth target rate and two have not. The ASES program is diligently collaborating with the schools, the district, and the community to ensure all

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students enrolled achieve and all schools exceed targeted API growth rates. The chart below indicates the schools' and after school' enrollment by site, each school's rate of attendance for the most recent month, Academic Performance Index (API), Program Improvement (PI) Status, the percentage of students at basic and below in English language arts and mathematics for the schools included in this application, the number of students eligible to receive free or reduced meals, each site's current after school enrollment, and waitlist.

**Eligible for 21<sup>st</sup> Century Community Learning Centers Funding**

Schools	2012-2013 School Enrollment	2012-2013 Daily Attendance Percentage	2011-2012 API Scores	2012-2013 PI Status	2012-2013 ELA Basic & Below	2012-2013 Math Basic & Below	2012-2013 Free/ Reduced	2012-2013 ASP Enroll- ment	2012-2013 Wait- List
Adams	567	96%	801	Year 3	46%	47%	76.68%	102	45
Cleveland	419	96.6%	703	Year 3	66%	54%	99.77%	100	45
Franklin	536	96%	768	Year 6	58%	43%	99.80%	121	50
Harding	460	96.4%	730	Year 5	35%	30%	100.00%	100	30
La Cumbre	530	97%	805	Year 5	40%	46%	76.71%	224	N/A 145 daily average

**Program Attendance Exceeds Funding Levels:** Four of our seven ASES core-funded sites enroll more than their funded capacity, and all the elementary sites have current waiting lists. Most ASES sites are currently enrolled at or above our funding capacities and need to limit enrollment. In this application, the SBUSD is requesting funding for forty additional spaces at Adams Elementary, Cleveland Elementary, and Harding University Partnership Schools; sixty additional spaces at La Cumbre Junior High School; and eighty additional spaces at Franklin elementary School. The need for the program is evident. Although, there are a few non-profits operating in the greater Santa Barbara area, none of them would be able to accommodate the need and some are facing closures. The expansion of the ASES program, as outlined in this grant will enhance students' academic abilities, ensure their health and safety, cultivate their leadership skills, and empower their families.

**Physically and Emotionally Safe:** Not only are students in Santa Barbara in need of academic support, they are also in need of support socially, emotionally, and physically. The Santa Barbara community highly recognizes and values the ASES Programs (A-OK and La Cumbre Junior High School) as a valuable resource in providing for the health and safety of students. Per the 2010-2011 California Healthy Kids Survey (CHKS) 60% of 5<sup>th</sup> graders responded to concerns over not feeling safe outside of school and 37% of the same students indicated that they are left at home without adult supervision. In addition, 42% of 5<sup>th</sup> graders surveyed said that they had moved once or more in the past year causing instability in these elementary students' lives. Of the 7<sup>th</sup> graders who responded to the CHKS, 42% said that during their life-time they had consumed one full drink; 16% had smoked marijuana; 18% had been in a physical fight over the past

12 months; and 23% feared "being beaten up." The ASES program provides a safe engaging learning environment for students and positively influences their lives.

**Juvenile Crime Statistics:** Another reason the ASES program is so desperately needed is the rise on juvenile crime that has plagued the city and caused unforeseen issues in the Santa Barbara area. According to a 2007-2008 report, there was an increase in referrals overall: a 70% increase in felony referrals; a 46% percent increase in probation violations; and increased utilization of juvenile hall. Juvenile arrests for violent crimes in the city of Santa Barbara increased 238%. Police reported a 151% increase in gang related offenses in the City of Santa Barbara. On-going feuds during this time period between rival juvenile gangs resulted in several large brawls causing serious injuries and one death during after school hours. Substance abuse among juveniles increased as evidenced in part to juvenile admissions to county funded treatment centers. More females are involved in drug transactions. There is more gang involvement in drug trafficking, including recruitment of minors to assist in dealing.

**Truancy:** Student attendance in school and in after school programs is carefully monitored. Decreasing truancy is a district priority. Of the five schools included in this grant, the percentage of truant students has risen at La Cumbre Middle Junior High School from 4.8% to 8.6% and at Harding from 9.85% to 22.4%, but has decreased or remained the same at Adams (1.9%), Cleveland (0%), and Franklin (1.2%).

**Academic Assistance:** The additional time spent outside of the regular school day in an after school program has proven to have a positive impact on test scores. Please refer to the chart below.

**STAR CST Data for Language Arts Percent Proficient (for Adams, Cleveland, Franklin, Harding University Partnership Elementary Schools, and La Cumbre Junior High School)**

Proficiency Level	Proficient or Advanced			Basic/Below Basic/Far Below Basic		
	2010	2011	% Change	2010	2011	% Change
2 <sup>nd</sup> Grade	34	42	+8%	66	58	-8%
3 <sup>rd</sup> Grade	47	48	+1%	53	52	-1%
4 <sup>th</sup> Grade	52	48	-4%	48	52	+4%
5 <sup>th</sup> Grade	51	52	+1%	49	48	-1%
6 <sup>th</sup> Grade	41	56	+15%	44	44	0%
7 <sup>th</sup> Grade	48	55	+7%	52	45	-7%
8 <sup>th</sup> Grade	50	53	+3%	50	47	-3%

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**STAR CST Data for Math Percent Proficient (for Adams, Cleveland, Franklin, Harding University Partnership Elementary Schools, and La Cumbre Junior High School)**

Proficiency Level	Proficient or Advanced			Basic/Below Basic/Far Below Basic		
Data Years	2010	2011	% Change	2010	2011	% Change
2 <sup>nd</sup> Grade	38	48	+10%	62	52	+10%
3 <sup>rd</sup> Grade	48	61	+13%	52	38	-14%
4 <sup>th</sup> Grade	51	52	+1%	49	48	-1%
5 <sup>th</sup> Grade	48	44	+4%	52	56	+4%
6 <sup>th</sup> Grade	37	48	+11%	63	52	+11%
7 <sup>th</sup> Grade	47	50	-3%	51	50	-1%

As indicated in the request, there is a definite need for expansion of services in the Santa Barbara area. The amount of students struggling, truant, or at-risk is unacceptable. Students need to be safe and to develop their intellectual and emotional intelligences. SBUSD is applying for this grant to fund forty additional spaces at Adams Elementary, Cleveland Elementary, and Harding University Partnership Schools; sixty additional spaces at La Cumbre Junior High School; and eighty additional spaces at Franklin elementary School. The ASES school program addresses the community's needs by helping students academically, providing opportunities for enrichment, and by nourishing them and keeping them safe.

**PROGRAM ELEMENTS:** The SBUSD's After School Program is designed to ensure support for students in developing the 21<sup>st</sup> century skills necessary to compete in today's world. The A-OK Program Supervisor, responsible for the standardized curriculum, has been trained in the Common Core State Standards. All curriculum is tailored to define the knowledge and skills students should have within their K-12 education careers, so that they will graduate high school ready to succeed in entry-level, credit-bearing academic college courses, and in workforce training programs. The After School Program helps students academically through homework assistance, targeting tutoring, and enrichment opportunities. The program also promotes leadership, physical fitness, nutrition, and a healthy lifestyle. Furthermore, it provides a safe environment for students, nourishment, and support for families.

**Academic Assistance:** The academic component of the current ASES Program focuses on supporting struggling students with support in closing the achievement gap. The program is developed collaboratively by representative members from the program and community based partners. The shared vision is for all students to learn and to feel supported by every adult they come in contact with while on school campuses.

**Power or Scholar Hour/Homework Assistance:** One way the ASES program seeks to eliminate the achievement gap is by offering one-on one support. Homework assistance with individualized attention from trained program leaders ensures that students' homework is complete and accurate. Assistance with homework is essential for students to gain and maintain instructional support from their school day. Groups of

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students are divided by grade levels with the same trained program leader who offers individual instruction to students who need it. Other students may work independently, if they feel confident of the work assigned. Once a student has completed their homework, the learning continues. There are age-appropriate books available for 20 minute daily reading, math wraps, and Versa Tiles (Reading, Language and Math). Versa Tiles are a self-correcting program which can be used to provide individualized practice or enrichment with skill-specific activities for phonics, vocabulary, spelling, comprehension, grammar and/or math. Program Leaders work together at this time with volunteer Santa Barbara City Work Study students, Partners in Education interns, and other volunteers to help students to understand the academic substance of their homework assignments.

**Targeted Tutoring:** Elementary after school program staff are supported by certificated academic liaisons whose roles are to align and attune the After School Program with the instructional day, especially in the areas of appropriate grade level standards, homework assistance, coupled with specific tutoring needs in reading and/or math. They observe tutors in action and discuss the findings with the Program Supervisor and Site Coordinators to determine training needs of staff to improve communication between the instructional day and the program which provides monitored practice time and tutoring to fill teacher-identified gaps in the students' academic performance and train staff in appropriate grade level tutoring strategies and activities. Currently, each site included in this application has trained personnel who facilitate lessons using computer based academic interventions in language arts with programs such as Read 180 and Reading Plus to improve literacy skills, vocabulary development, and fluency. In January 2013, all 4<sup>th</sup> – 6<sup>th</sup> grade program leaders will be trained in the delivery of AVID (Advancement Via Individual Determination) homework strategies to provide academic rigor and support for students to be academically successful. Additionally in the junior high school, the principal develops a homework list every Thursday evening for students who have not completed their homework for the week. If a student has not completed their homework then they are to report to the AmeriCorps staffed homework room for targeted support in language arts, mathematics, science, and social studies the following week. Once homework has been verified by the appropriate teacher as completed, then ASES students may then participate in regularly scheduled activities.

**Programmatic and Research-Based Design of the Enrichment Component:** The SBUSD's ASES program is dedicated to active implementation of research-based program design, instructional strategies and best practices for multiple dynamics of our population (i.e. special needs, ELL, poverty and other socioeconomic impacts, learning styles, etc.) to support the regular day and prepare students with 21<sup>st</sup> Century Learning Skills. A few of the key core research-based instructional strategies used daily in our program come from "Growth Mindset" by Dr. Dweck. These include: connecting learning to prior learning and current knowledge, expressing opinions and affects, reinforcing effort and providing recognition, using modeling and creations of models (by facilitator and by students), questioning: open-ended, factual and process,

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scaffolding of information, and facilitating a high success rate for all. Additionally, hands-on experiential activities (lots of talking AND doing by students), buddy and group kinesthetic responses, daily summary and reflective discussions of personal experiences, factual analysis of the day's content and activities, predictions of future progress, problem-solving, and more are emphasized in the ASES program. We have an active program of continuing to read, learn, explore, practice and refine new information monthly in our enrichment offerings.

The following are some core underpinnings of our program design:

1. Experiential, project based, and inquiry based learning cycle
2. High interest and relevant content, developmentally appropriate to age groups
3. Thematic and interdisciplinary units of learning
4. Common Core State Standards alignment
5. Data analysis of strengths and challenges of our population's current CST and benchmark scores
6. Cooperative and reflective learning
7. English language or literacy development for all (native and second language learners alike)
8. Youth Development learning (i.e. 'soft skills' such as public speaking, conflict resolution, teamwork, etc. and 'life skills' such as the pathways to college, managing emotions, money management, etc.)
9. Materials, manipulatives, and technology integration

**Physical Fitness, Recreation, and a Healthy Lifestyle:** The SBUSD has contracted for 14 years with the Santa Barbara City Parks and Recreation Department to provide physical fitness, recreation, sports, and instruction in nutrition and leading a healthy lifestyle. On December 14-15, 2012, the City's Park and Recreation Program Leader Staff will be SPARK trained. SPARK is a research-based, public health organization dedicated to creating, implementing, and evaluating programs that promote lifelong wellness. The focus of SPARK is the development of healthy lifestyles, motor skills, movement knowledge, social and personal skills. In addition to having two to three City Parks and Recreation staff at every ASES site, health promotion also occurs during Friday Clubs. We have partnered with several organizations to promote healthy eating habits and lifestyles. For example, the Food Bank of Santa Barbara County provides cooking classes monthly at every site; there are community garden clubs; and we have a working relationship with California Healthy Network for Children who provide information we share with families on healthier eating habits and healthy recipes.

**Family Literacy and Educational Services:** For the past fourteen years, the After School program has worked in partnership with the Family Service Agency of Santa Barbara. We have a current Contract Agreement with the Family Service Agency to provide family advocates on all our after school program sites. The Family Resource Center bilingual Family Advocate works collaboratively with parents, school personnel, and public and private agencies to promote the maximum health, growth, and well-being of children and families of Santa Barbara County by making medical, mental health, education, and social services more accessible, and by facilitating family involvement and empowerment in the health and education of their child. Each of the family

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advocates offers a series of educational meetings to allow parents to gain skills and knowledge to help themselves, their families, and their children.

**Daily Nutritious Snack:** At the beginning of the after school day, students are served a nutritious snack provided by the SBUSD's Food services Department. The snack meets both the federal guidelines and the state's nutrition standards. The district's Food Services staff is responsible for menu planning, ordering, and preparation of the snacks that are provided to the After School students. Program Leaders supervise students while eating their daily snack. We have begun conversations with the Food Services Department regarding the serving of supper in lieu of snack.

**21<sup>st</sup> Century CCLC Budget Narrative:**

Series Description	Series Category	Description	Requested Budget
Certificated Personnel Salaries	1000	Program administration, certificated staff/academic liaison stipends	\$ 13,500.00
Classified Personnel Services	2000	Classified site coordinators and program leaders to maintain a 1:20 ratio	\$179,000.00
Employee Benefits	3000	Health/welfare benefits, and all taxes	\$ 46,000.00
Books and Supplies	4000	Instructional supplies to cover curriculum and homework support	\$ 21,023.81
Services & Other Operating Expenditures	5000	Contract services up to \$25,000, professional development, and general operating expenses	\$ 36,000.00
Subcontracts and Agreements	5100	Contract services over \$25,000	\$ 40,700.00
Capital Outlay	6000	N/A	\$ 00.00
Indirect Costs	7000	Up to 5% of all expenditures	\$ 14,776.19
Total Amount Requested			\$351,000.00

This RFA is for the expansion of current services due to the demographic and academic needs of our students by the highly recognized After School Program that has been in existence for over 14 years. The elementary program currently has a waitlist of 170 and we currently serve 35 students on a daily basis over the legislative cap at La Cumbre Junior High School. We are confident that this number would increase if parents felt there was the possibility of enrolling their child. We are currently in good standing and have met our attendance goals every year on the seven After School Base grants.

- ✓ **Salaries and Benefits:** Approximately 68% of the total funding would be spent on certificated, classified salaries, and benefits with 4% on certificated for academic liaisons and 51% on classified salaries for highly trained, well-educated Para-professionals to provide tutoring, intervention, and enrichment activities. Another 13% would be spent on health and welfare benefits for staff. There would be no money spent on administrative oversight due to expansion of the program rather than the start-up of a new program.

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- ✓ **Books and Supplies:** 6% of the total allocation would be spent on necessary supplies for power hour and enrichment activities.
- ✓ **Services and Other Operating Expenses:** 10% would be spent on our contract services up to \$25,000 for the Santa Barbara City Parks and Recreation for additional program leaders covered under their Contract Agreement and the remainder on professional development for the staff team.
- ✓ **Sub-Contracts and Agreements:** 11% of the allocation would go to pay for sub-contracts and agreements over \$25,000.
- ✓ **Capital Outlay:** There would be no capital outlay.
- ✓ **In-Direct Cost:** Up to and not to exceed 5% on in-direct costs.

The SBUSD will continue with their match of facility usage, the Medi-Cal Collaborative Contribution, and additional administrative support for the expansion of the program.

**Documented In-Kind and Cash Contributions by Partners and Other Sources  
2011-2012**

<b>Current Contributing Partners</b>	<b>In-Kind or Dollar Value</b>
American Red Cross	\$1,355.00
AmeriCorps	\$9,500.00
Art from Scrap	\$1,000.00
Cal-SOAP	\$10,500.00
Community Donations	\$5,300.00
Everybody Dance Now	\$5,000.00
First Presbyterian Church	\$ 675.00
Girl Scouts of the Central Coast	\$7,000.00
Kiwanis of Santa Barbara	\$1,000.00
NSLP Snacks	\$89,830.00
Parental Fees/Support-Elementary	\$110,400.00
SB County Schools Partners in Education	\$9,000.00
Police Activities League	\$52,500.00
Santa Barbara Art Museum	\$7,000.00
Santa Barbara Botanic Garden	\$450.00
Santa Barbara City Parks and Recreation	\$125,710.00
Santa Barbara County Food Bank	\$25,000.00
Santa Barbara City College Work Study	\$26,360.00
Santa Barbara Unified's Medi-Cal Collaborative Contribution	\$24,000.00
Santa Barbara Unified School District's Facilities Match	\$264,450.00
Trinity Episcopal Church	\$900.00
Village Properties	\$3,500.00
Xxplore Science Club	\$1,200.00
<b>TOTAL</b>	<b>\$781,630.00</b>



**Federal, State, City, and Local Partnerships:** SBUSD ASES Programs have very strong, long-lasting partnerships in the Santa Barbara community. The funds from the 21<sup>st</sup> Century Community Learning Center grant will work in collaboration with California ASES funding, Santa Barbara City Parks and Recreation, district fund dollars, and many other educational and non-profit agencies. The funds from this grant will not supplant any other existing program but will allow the SBUSD to improve and expand services to needy students.

**Ongoing Collaborative Processes with Stakeholders:**

The working collaborative of over 40 stakeholders is with governmental agencies, educational institutions, community non-profits, churches, the SBUSD, families of students enrolled in the program, youth councils, and others. Our partnerships are not exclusively for the sole purpose of an advisory capacity but also provide monetary and in-kind support which opens the door for numerous opportunities for the students enrolled in the program. Students have made blankets for children at Transition House, cooked for the community, led recycling/community clean-up, participated in the United Way's Day of Caring, and sang holiday songs to the elderly, only to name a few. The community collaboration that has been formed is determined to reach an identical objective of which students' needs are provided for so that they will be able to learn and reach their full potential. Sharing knowledge, learning, and building consensus for the betterment of the SBUSD students is what this collaborative does best. As we begin to revisit our Program Plan, collaboratively we will be revisiting our mission, vision, goals, and objectives for the After School Program. Principal stakeholders meet weekly; site coordinators attend school meetings a minimum of once a month; members of the leadership team meet with every stakeholder involved in programming individually once to twice a year; formal collaborative meetings are held twice a year, and any other meeting on an as needed basis. The value of the services provided to children and families is supported by both Mayor Helene Schneider and Assembly Member Das Williams. Site visits by stakeholders often serve as opportunities for discussion of additional needs of support for the betterment of the program. Many of our stakeholders not only provide direct services but have expertise and lead professional development for staff, such as: Santa Barbara County Child Welfare Services/Child Abuse Reporting; City of Santa Barbara/Physical Fitness and CPR/First Aid; University of California at Santa Barbara/Poverty in These Difficult Times and the Affects It Has on Children; United Way/Reading Plus; Franklin Principal/Behavior Management; La Cumbre Principal/Character Counts; only to name a few of the trainings in 2012-2013. Though we currently receive \$7.50/student/day, essentially it costs us \$13.30/student/day in 2011-2012, including the documented donations and in-kind services provided by the community.

**Effective Communication Between After School and Regular School Day:** We have certificated academic liaisons on each campus to bridge the gap between the after school staff and regular school day. Their primary roles are to provide regular, on-going communication between the teachers and after school staff, facilitate tutoring support/professional development for program leaders, and assess any other needs

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that would benefit the program. Embedded in each school's Single Plan for Student Achievement (SPSA) is the collaboration and support for the After School Program. Each site provides classrooms and/or multi-purpose room space, computer lab, library, and restrooms to support after school programming. There is on-going communication in the form of emails, phone calls, memos, regular visits, and scheduling between all members of the partnership. Increasing the strength of our partnership is a key focus for all who sit on the SBUSD ASES Leadership Team.

**YOUTH INVOLVEMENT AND LEADERSHIP:** Students enrolled in the ASES Program have the opportunity to lead, to give back to the community, and to learn to participate meaningfully in society. At the junior high level a highly trained, engaging professional staff provides a supportive environment providing specific feedback to students regarding positive behavior and accomplishments. They provide an environment for students to risk new skills with support, set high expectations for students to strive for excellence, and allow students to provide input into the structure and content of the program with weekly student council meetings. This enables students to develop their leadership skills and character. Project-based explorations and service-learning projects provide students with many leadership opportunities. Additionally, many opportunities avail themselves for students to give back to the Santa Barbara community. Last year, the La Cumbre Teen Cuisine class catered the 1<sup>st</sup> Thursday event outside the Santa Barbara Art Museum, a district-wide employee appreciation celebration, and many other events. Furthermore, ASES students are responsible for the creation of the school newspaper and the stage design class runs the lighting for all school productions. Two years ago, the YMCA held a Model United Nations delegation within the La Cumbre ASES Program. The YMCA Model United Nations Program is designed to introduce students to the operation and structure of the United Nations while providing them with an opportunity to actively learn about world cultures and debate issues of international importance. The YMCA Model United Nations Program is planning to return back to La Cumbre in January 2103. Students will actively participate in conflict resolution, public speaking, and coalition building. The program promotes leadership through character development, while introducing students to a vast array of ideas. The youth enrolled in the A-OK Program have a voice through student councils, advisory boards, and the staff solicits input throughout the entire year. Students have generated ideas for Friday clubs, activities, community field trips, and at the conclusion of each curriculum session there is a time for reflection/input. Students have the opportunity daily to provide feedback on issues such as physical and emotional safety, building relationships, curriculum, community involvement, and on-going participation. Annually, the program administers student and parent surveys to ensure we are meeting their needs.

A few examples of youth involvement and leadership include:

- ✓ Weekly Youth Councils-Every single Friday, each of our ASES sites holds a Youth Council for and reviews the program for the week. The participants are nominated in the later part of each week by the leaders in front of the whole site with specific reasons for their nominations. These nominations are earned through effort, improvement in various characteristics (helping others, focus, follow through on details, homework effort, participation, etc.), and other factors

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under student control. By the end of the year pretty much every child has served on the Youth Council. At the Friday Council, the students provide input on their evaluation of the week's snacks, enrichment, homework support quality, speakers/field trips, and any issues or compliments about the site staff and volunteers. In addition, they are solicited actively for input on future activities and Friday clubs. The Site Coordinator carefully notes the responses (there is a formal sheet used each week with prompts to ensure all areas of the program are reviewed) and reviews them with the site staff. Staff makes a point to respond to both suggestions for improvement and to compliments and requests as fast as they can. The Program Supervisor regularly attends various Youth Councils and reviews the prompt sheets to keep a sense of the student voice and input.

- ✓ Another means for leadership development is the Leadership Showcase. Every 5th/6th grader is deeply interviewed by the Program Supervisor and/or Site Coordinator and then showcased in the same manner as an adult guest speaker would be to either their age group or the entire site of 60 - 120 kids (depends on the wishes of the child). The student is introduced to everyone with the specifics of their interests, career and educational goals, family background and interesting history, what they want to accomplish this year, hobbies, etc.. Then a question and answer session of the student in real-time is conducted with other kids to explore and learn more about this student. This accomplishes several goals, but primarily the 5th/6th graders are shown that they are valued and wanted in the program and the younger ages have specific reasons to hold them as role models.

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**Dissemination of Information:** The Child Development and After School Program Director attends all monthly PLT (Principal Leadership Team) Meetings and Elementary Principal Meetings, in addition to quarterly Management Team Meetings to ensure a continuous line of on-going district communication and program development to best meet the needs of the students we serve. The A-OK and La Cumbre ASES Programs have been long-standing in the local community and the dissemination of information will continue as it has for 14 years. In May, prior to the new school year the Family Advocates pre-register current participants enrolled in the program with the completion of a new enrollment packet and receipt of the Parent Handbook. We reserve 10% of our spaces for principal selection if needed in the fall. Information about the elementary and junior high programs can be found on the district's web-site. There are fliers for school distribution available at all school sites. Parents each year are informed of upcoming informational and educational events, changes in schedules, etc. on an as needed basis. All information disseminated is published in both English and Spanish. A program brochure has been created for community solicitation. Events such as our annual "Lights On After School" and parent workshops are published in the district's eNEWS and through the media to engage community partnership. Academic liaisons are instrumental in increasing communication both on and off school campuses.

**Safe Physical and Emotional Environment:** The SBUSD ASES Programs are held on the 5 school sites included in this application. The after school program has been

embedded in the each of the school site safety plans. All schools in the Santa Barbara Unified School District periodically conduct fire and earthquake drills in coordination with the after school programs. Each school has a disaster preparedness plan and works in coordination with local law enforcement and other public safety organizations. School custodians address daily cleaning and maintenance needs. The District's maintenance team visits each campus regularly, according to a defined rotation schedule, and addresses specialized needs (e.g., painting, carpentry, etc.). In the event of a facility emergency at the school site, the District maintenance team responds on an immediate basis. District Facilities staff have met with staff to identify utility shut-off points. There are systems in place to assure no student who attends school will leave campus without permission. In addition, the sign-out procedure is clearly spelled out for parents and staff with utmost accountability to ensure the safety of all children. All staff is trained in CPR/First Aid and individual students' health needs met by school site nurses who train staff at the beginning of each school year. Staff members are also trained in behavior management strategies and character counts to reduce the need for negative communication. We expect staff to be role models for the students to build confidence and encourage students to overcome obstacles. No student is to be singled out for any reason that would make a student feel uncomfortable or ashamed. These situations are to be used as teachable moments for the entire group to promote positive behavior and social acceptance.

**Staff Development:** All ASES staff receives 40 hours of pre-service training the week prior to when school begins. The Leadership Team solicits input from Site Coordinators, program staff, and analysis from observations and performance evaluations. This year's pre-service training included: CPR/First Aid, ASES Big Picture, Child Abuse Reporting, Team Building Activities, Agency Business, Behavior Management, School Site Orientation/Set-Up, and Poverty in These Difficult Times and the Affects It Has on Children. Academic Liaisons provide professional development for coaching and mentoring program leaders on tutoring strategies. Our staff has access to the on-line professional development delivered weekly by Region 8. All Site Coordinators attend an evening meeting prior to the pre-service training for staff. In addition, Site Coordinators meet bi-monthly in the evening with the Program Supervisor and Director for training, sharing of information, and team building. Many of the Site Coordinators were included in school site professional development plan. Every 5 weeks all program leaders and substitutes attend SBUSD or City Parks and Recreation curriculum trainings throughout the entire school year. The SBUSD curriculum is standardized by a former credentialed teacher based on data analysis for the children enrolled in our program and is tied to the Common Core State Standards. The City Parks and Recreation curriculum will be SPARK trained beginning in December 2012. Site staff is paid an additional 30 minutes daily to discuss schedule/room changes and prepare for the day's activities. At the conclusion of each day, site based staff has 15 minutes to debrief and resolve any issues that might have arisen during the day's activities. The Leadership Team meets bi-weekly to coordinate staffing needs, programming, training needs, fundraisers, and long-range planning. The Leadership Team attends annual conferences such as California School-Age Consortium, BOOST (Best Out of School Time), Regional County

Santa Barbara Unified School District  
**PROGRAM ADMINISTRATION**

Network Meetings, and any other trainings that meet the needs of the Leadership Team. The Program Director attends the quarterly Regional Program Directors Meetings. Professional Development is a top priority for the SBUSD's ASES Programs. All permanent classified staff is evaluated bi-annually and hourly staff is evaluated monthly at the site to provide coaching and ensure the highest level of performance.

**Program Staffing:** The ASES Program has a full-time Program Director who is placed on the management salary scale. There are 3 Program Supervisors with significantly different roles. One A-OK Program Supervisor facilitates the elementary day to day operations in the mornings and is on an after school site daily to coach, mentor, and meet with Site Coordinators. The other A-OK Program Supervisor's primary role is to write the curriculum and train staff every 5 weeks, enter attendance, produce reports, oversee purchasing, supervise a 3 hour Office Assistant, and meet monthly with the elementary family advocates. All A-OK sites have a Site Coordinator who is not included in the ratio of 1:20, is responsible for recording daily attendance, scheduling, working with parents, facilitating clubs, maintaining payroll for staff, medical/health/hygiene needs, communicating with school staff, and supporting the on-site Program Leaders. The Academic Liaisons who provide mentoring, coaching, and training are not included in the minimum ratio. The on-site Family Advocate enrolls students, follows-up on students' attendance, meets with families to provide for their basic needs, and provides on-going training for families. Each site has Program Leaders who deliver curriculum, provide tutoring assistance, lead clubs, monitor behavior management, and serve as role models for appropriate behavior in accordance with the six pillars in Character Counts. The program maintains an active substitute list for when staff is out. All staff meets the minimum requirements of a paraprofessional as outlined in the No Child Left Behind Act. This year, we have 28 volunteers assisting with homework and curriculum on a daily basis. All volunteers have received the necessary fingerprint clearances. The La Cumbre Program Supervisor is responsible for the overall operations of the junior high program: attendance, purchasing, supervising staff/program areas, and working with partners. This position acts as the Site Coordinator for the one junior high site. The ASES grant pays for the Program Supervisor and four Program Leaders. La Cumbre ASES has access to 3 AmeriCorps Members on a daily basis who assist with students' homework. Santa Barbara PAL (Police Activities League) provides the daily sports program. The Santa Barbara Family YMCA provides the after school staff in the school's fitness facility. We are consistently assessing enrollment, staff placement, and position control to ensure the staff/child ratio does not exceed 1:20. In order to retain qualified staff, we offer an array of training and team building opportunities with non-monetary incentives to attend. Many of our staff have just graduated from college with a teaching credential and see working for an LEA (Lead Educational Agency) as the next step to securing a teaching position. With the economic downturn, many of our program leaders have B. A.s, teaching credentials, and/or M.A.s. The current staff has provided more consistency and less absenteeism than when we hired college students. By maintaining open lines of communication with instructional day staff, students most in need of services are recruited for the program. Principals and Family Advocates recruit many of those students into the After School Program. The parents of these students are called and fliers are sent home explaining the benefits of having their child in extended day learning.

**Equitable Access:** The SBUSD After School Program's activities and practices shall be free from discrimination based on age, race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability,

linguistic or economic background, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Two of the sites included in this application have bussing at the conclusion of the after school program day. There is a Program Leader who not only serves as a bus monitor but ensures students are not left in the dark at a bus stop. The other three sites are walking schools. At the conclusion of the program day, staff requests identification at the time of pick-up to assure no child is released to someone not listed on the Emergency Card. Only adults over 18 years of age may pick-up a child enrolled in the A-OK Program. In the La Cumbre ASES Program, parents may provide authorization for their child to leave campus unescorted to either walk home or take the bus that arrives outside of campus.

### **SUSTAINABILITY**

**Sustainability:** The SBUSD ASES Program has a long-standing relationship with over 40 community partners who provide not only financial resources, but stability to a program that is grossly underfunded. The success of this program is largely due to the wide-range of community support. As stated in the attached letter of support from Assembly Member Das Williams "I have been a strong supporter of these programs...". Assembly Member Williams was instrumental in the initial partnership 14 years ago between the SBUSD and Santa Barbara City Parks and Recreation Department. For sustainability purposes, the Collaborative and its partners would need to consider other funding streams for example: more aggressive fundraising efforts, reaching out to local foundations/funders, and considering a nominal charge to our families to provide continuous support for the program. We might even need to scale down some of our extra-curricular activities such as field trips into the community. The SBUSD is the lead agency and has been an excellent steward of public funds. This grant is administered under the Assistant Superintendent of Education/Elementary who provides leadership in the formulation of instructional programs, plans, policies, and procedures for all schools. The relationship with the California Department of Education has been one of good standing for over 14 years. As part of the stewardship, the district closely monitors the tracking of the dollars spent and the outcomes of the expenditures. Every effort is made to provide quality comprehensive services to children and families without duplication. Our track record has proven relationship building by establishing strong partnerships with; the After School Program, Region 8, District support, local community support – together we are committed to the work of closing the academic achievement gap for the students in the greater Santa Barbara area. The ASES Program Plan is used as our roadmap for effective evaluation. Every three years the Program Plan is reviewed by the Collaborative and revised, if needed. As we have grown in the past three years by the addition of a new site, the Collaborative will begin revisiting our mission/ vision/ goals/ objectives in the current school year. This will drive the development of a new Program Plan. In developing the Program Plan, we use the After School Program Quality Self-Assessment Tool to guide us through the process.

### **CAPACITY FOR EFFECTIVE EVALUATION**

**Data Collection:** As per our ASES contract with the state, there are three required reports due: 1. Quarterly Expenditure Report, 2. Semi-Annual Attendance Report, and

**3. Annual State-Wide Report.**

1. The data needed for the Quarterly Expenditure Report is extracted from QSS/the district's financial system after careful review of the Financial Activity Report.
2. The data needed for the Semi-Annual Attendance Report is derived from the site sign-in sheets, data is entered into a central database, attendance monitored, and tracked weekly. If attendance is down, then a conversation is held with the Family Advocate on the recruitment for additional students.
3. The required annual outcome-based evaluation is supported by the quarterly reports. The Program Director is responsible to facilitate, assure accuracy, completion, and submission of the reports in a timely fashion. The data collection is then reviewed and confirmed as valid by the district's external auditors.

**Program Effectiveness:** The methods by which we evaluate program effectiveness as it relates to student interest is two-fold; 1. qualitative and 2. quantitative.

1. From a qualitative perspective, we collect Student and Parent/Guardian surveys in both English and Spanish. They are tallied, reviewed by the Leadership Team, shared with the Collaborative, and then made available for review if requested. In the 2011-2012 Parent Satisfaction Survey, 91% of the parents were satisfied with the A-OK Program. Staff is surveyed twice each year on program delivery and job satisfaction. In addition, we annually complete all 11 sections in the After School Program Quality Self-Assessment Tool. Staff and partners are engaged in the final process each year.
2. Quantitatively, the Annual State-Wide Report is reviewed by the Leadership Team. Additionally, the Program Supervisor (responsible for the development of curriculum) reviews the data in EduSoft every August or September to view the big picture for the total program (primarily in the areas of Mathematics and English Language Arts across all grades and sites) in an effort to tailor the curriculum to best meet the academic needs of the students. In both October and January, the Benchmark Assessment Indicators are studied for all sites and by grade levels. With the exception of the annual March Math Madness, the curriculum is generally grade specific across all sites. March Math Madness is site and grade specific in preparation of STAR Testing. The results collected from the Benchmark Assessments for each program leaders' group are anonymously shared in an effort for Program Leaders to understand the academic level of their students. All collected data is critical for refining, improving, and strengthening the delivery of service within the ASES program. After the data is collected, aggregated, and disaggregated the information will be shared with stakeholders. The goal for the review of data is for continuous quality student improvement.

**Awareness of Results:** California Department of Education program reports will be submitted on time. The data utilized for the creation of the reports will be shared with the district, staff, program partners, families, and the community. The local evaluation report will be posted on the district website at this address:

<http://www.sbsdk12.org/plans/ases/index.shtml> Site newsletters are distributed on a quarterly basis. The district website and eNEWS publicizes all program elements, and upcoming events.

## BUDGET NARRATIVE

21<sup>st</sup> Century CCLC Budget Narrative:

Series Description	Series Category	Description	Requested Budget
Certificated Personnel Salaries	1000	Program administration, certificated staff/academic liaison stipends	\$ 13,500.00
Classified Personnel Services	2000	Classified site coordinators and program leaders to maintain a 1:20 ratio	\$179,000.00
Employee Benefits	3000	Health/welfare benefits, and all taxes	\$ 46,000.00
Books and Supplies	4000	Instructional supplies to cover curriculum and homework support	\$ 21,023.81
Services & Other Operating Expenditures	5000	Contract services up to \$25,000, professional development, and general operating expenses	\$ 36,000.00
Subcontracts and Agreements	5100	Contract services over \$25,000	\$ 40,700.00
Capital Outlay	6000	N/A	\$ 00.00
Indirect Costs	7000	Up to 5% of all expenditures	\$ 14,776.19
Total Amount Requested			\$351,000.00

This RFA is for the expansion of current services due to the demographic and academic needs of our students by the highly recognized After School Program that has been in existence for over 14 years. The elementary program currently has a waitlist of 170 and we currently serve 35 students on a daily basis over the legislative cap at La Cumbre Junior High School. We are confident that this number would increase if parents felt there was the possibility of enrolling their child. We are currently in good standing and have met our attendance goals every year on the seven After School Base grants.

- ✓ **Salaries and Benefits:** Approximately 68% of the total funding would be spent on certificated, classified salaries, and benefits with 4% on certificated for academic liaisons and 51% on classified salaries for highly trained, well-educated Para-professionals to provide tutoring, intervention, and enrichment activities. Another 13% would be spent on health and welfare benefits for staff. There would be no money spent on administrative oversight due to expansion of the program rather than the start-up of a new program.
- ✓ **Books and Supplies:** 6% of the total allocation would be spent on necessary supplies for power hour and enrichment activities.
- ✓ **Services and Other Operating Expenses:** 10% would be spent on our contract services up to \$25,000 for the Santa Barbara City Parks and Recreation for additional program leaders covered under their Contract Agreement and the remainder on professional development for the staff team.
- ✓ **Sub-Contracts and Agreements:** 11% of the allocation would go to pay for sub-contracts and agreements over \$25,000.
- ✓ **Capital Outlay:** There would be no capital outlay.
- ✓ **In-Direct Cost:** Up to and not to exceed 5% on in-direct costs.

The SBUSD will continue with their match of facility usage, the Medi-Cal Collaborative Contribution, and additional administrative support for the expansion of the program.



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**Consultations with Private Schools**

I received a list from the SBUSD (Santa Barbara Unified School District) of ten private schools within the boundaries of Santa Barbara. Letters were mailed (certified return receipt) to each private school announcing the intent of the SBUSD applying for the 21<sup>st</sup> Century Community Learning Center funding for program expansion at Adams, Cleveland, Franklin, Harding, and La Cumbre Schools. The letter informed private schools of our intention and I welcomed dialogue around our application (please refer to attached). A week after the letters were mailed, I contacted each of the schools and left messages. No one responded to my calls.

In addition, a Public Notice of Intent to Submit "21<sup>st</sup> Century Community Learning Centers Program Cohort 8/2013-2014, for Programs Proposing to Serve Elementary and Junior High School Students in the Santa Barbara Unified School District" ran in the Santa Barbara News Press.



# Santa Barbara Unified School District

721 East Cota Street, Santa Barbara, CA 93103

Phone 805-965-4633, Fax 805-884-0962  
www.sbsdk12.org

November 1, 2012

Ms. Anne Chenoweth/Principal  
Notre Dame School  
33 East Micheltorena Street  
Santa Barbara, CA 93101

Dear Ms. Chenoweth:

Notice is hereby given that the Santa Barbara Unified School District will submit a Cohort 8/2013-2014 21<sup>st</sup> Century Community Learning Centers Program grant application to the California Department of Education, After School Division. The grant application is for after school expansion at Adams, Cleveland, Franklin, Harding Elementary Schools and La Cumbre Junior High School.

A copy of the "Public Notice of Intent to Submit 21<sup>st</sup> Century Community Learning Centers Program, Cohort 8, 2013-14, For Programs Proposing To Serve Elementary and Junior High School Students in the Santa Barbara Unified School District" is posted at the following locations: Adams Elementary School, 2701 Las Positas Road, Santa Barbara; Cleveland Elementary School, 123 Alameda Serra Padre, Santa Barbara; Franklin Elementary School, 1111 E. Mason Street, Santa Barbara; Harding Elementary School, 350 Loma Alta Drive, Santa Barbara; La Cumbre Junior High School, 2255 Modoc Road, Santa Barbara; Santa Barbara Unified School District's Child Development and After School Programs office at Santa Barbara Junior High School, 721 E. Cota Street, Santa Barbara; and the Santa Barbara School Districts' Administration Office, 720 Santa Barbara Street, Santa Barbara.

The grant application is available for public review during regular business hours at the Santa Barbara Unified School District's Child Development and After School Programs office at Santa Barbara Junior High School, 721 E. Cota Street, Santa Barbara, California 93103, as well as Santa Barbara Unified School Districts' Administrative Office, located at 720 Santa Barbara Street, Santa Barbara, California 93101.

I will contact you in a week to discuss our intention of submission of the 21<sup>st</sup> Century Community Learning Center Grant application or feel free to either call me at: 965-4633 X 252 or by email at [dbadger@sbsdk12.org](mailto:dbadger@sbsdk12.org).

Sincerely,

Debi Badger  
Child Development and After School Program Director  
721 East Cota Street  
Santa Barbara, CA 93103

**PUBLIC NOTICE OF INTENT TO SUBMIT "21ST CENTURY COMMUNITY LEARNING CENTERS PROGRAM, COHORT 8, 2013-14, FOR PROGRAMS PROPOSING TO SERVE ELEMENTARY AND JUNIOR HIGH SCHOOL STUDENTS IN THE SANTA BARBARA UNIFIED SCHOOL DISTRICT"**

Notice is hereby given that the Santa Barbara Unified School District will submit a 21st Century Community Learning Centers Program grant application to the California Department of Education, After School Division.

The grant application is for after school program expansion at Adams, Cleveland, Franklin, and Harding elementary schools; as well as La Cumbre Junior High School.

A copy of the "Public Notice of Intent to Submit 21st Century Community Learning Centers Program, Cohort 8, 2013-14, For Programs Proposing To Serve Elementary and Junior High School Students in the Santa Barbara Unified School District" is posted at the following locations: Adams Elementary School, 2701 Las Positas Road, Santa Barbara; Cleveland Elementary School, 123 Alameda Serra Padre Santa Barbara; Franklin Elementary School, 1111 E. Mason Street, Santa Barbara; Harding Elementary School, 350 Loma Alta Drive, Santa Barbara; La Cumbre Junior High School, 2255 Modoc Road, Santa Barbara; Santa Barbara Unified School District's Child Development and After School Programs office at Santa Barbara Junior High School, 721 E. Cota Street, Santa Barbara; and the Santa Barbara Unified School District's Administrative Office, 720 Santa Barbara Street, Santa Barbara.

The grant application is available for public review during regular business hours at the Santa Barbara Unified School District's Child Development and After School Programs office at Santa Barbara Junior High School, 721 E. Cota Street, Santa Barbara, California 93103, as well as Santa Barbara Unified School District's Administrative Office, located at 720 Santa Barbara Street, Santa Barbara, California 93101.

Contact:  
Debi Badger, Director of Child Development  
and After School Programs  
Santa Barbara Unified School District  
721 E. Cota Street  
Santa Barbara, CA 93103

Telephone (805) 965-4633, ext. 252  
Fax (805) 884-0962  
email: [dbadger@sbsdk12.org](mailto:dbadger@sbsdk12.org)  
Published in the SB News-Press Nov 23, 2012.

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Assembly  
California Legislature



DAS WILLIAMS  
ASSEMBLYMEMBER, THIRTY-FIFTH DISTRICT

Letter of Support 1  
STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0035  
(916) 319-2035  
FAX (916) 319-2135

DISTRICT OFFICES  
101 WEST ANAPAMU STREET, SUITE A  
SANTA BARBARA, CA 93101  
(805) 564-1649  
FAX (805) 564-1651

OXNARD TRANSPORTATION CENTER  
201 EAST FOURTH STREET, SUITE 209A  
OXNARD, CA 93030  
(805) 483-9808  
FAX (805) 483-8182

November 20, 2012

To the 21<sup>st</sup> Century Community Learning Centers Grant Committee:

I am writing to express my enthusiastic support for the Cohort 8/2013-2014 21<sup>st</sup> Century Community Learning Center grant proposal submitted by the Santa Barbara Unified School District (SBUSD). This grant will allow the expansion of the very successful Afterschool Opportunities for Kids (A-OK) and La Cumbre Junior High After School Education and Safety (ASES) programs.

I have been a strong supporter of these programs since serving on the Santa Barbara City Council prior to my election to the California State Assembly. The City of Santa Barbara Parks and Recreation Department is one of many major partners in these programs because of the positive effect they have on the whole community. As you are aware, after school programs cause students to become more invested in their school and help them make smarter choices to keep them out of trouble.

Since being elected as a member of the State Assembly, I have continued to witness the success of these programs first-hand during a visit to La Cumbre Junior High in November of 2011. During my visit I worked with students who were actively engaged in potential career activities, exposing them to new skills and encouraging them to gain the confidence to be challenged academically.

The programs owe much of their success to an academic enrichment component which emphasizes language arts, math, science, and social and emotional growth, which helps to close the achievement gap. Since the A-OK program covers the elementary schools in the District and the ASES program continues for 7<sup>th</sup> and 8<sup>th</sup> grades, students are encouraged to commit to the programs throughout their academic journey. The programs have proven to be so popular that there is a waiting list, even with the programs serving more students than ASES reimbursement provides.

The A-OK and ASES programs desperately need the continued support offered by the 21<sup>st</sup> Century Community Learning Centers Grant to continue serving the needs of students and families in Santa Barbara. I strongly support SBUSD's application for the grant and thank you for your consideration. Please feel free to contact me with any questions you may have.

Sincerely,

DAS WILLIAMS  
Assemblymember, 35<sup>th</sup> District



# City of Santa Barbara

Parks and Recreation Department

Letter of Support (2)

www.sbparksandrecreation.com  
www.SantaBarbaraCA.gov

## Administration

Tel: 805.564.5431  
Fax: 805.564.5480

November 15, 2012

## Parks Division Office

Tel: 805.564.5433  
Fax: 805.897.2524

## Recreation Division Office

Tel: 805.564.5418  
Fax: 805.564.5480

## Creeks Division Office

Tel: 805.897.2658  
Fax: 805.897.2626

620 Laguna St.  
PO Box 1990  
Santa Barbara, CA  
93102-1990

Golf Course  
Tel: 805.564.5547  
Fax: 805.897.2644  
3500 McCaw Ave.  
PO Box 1990  
Santa Barbara, CA  
93102-1990

Neighborhood and  
Outreach Services  
Tele: 805.897.2560  
Fax: 805.963.7569  
423 W. Victoria St.  
P.O. Box 1990  
Santa Barbara, CA  
93102-1990

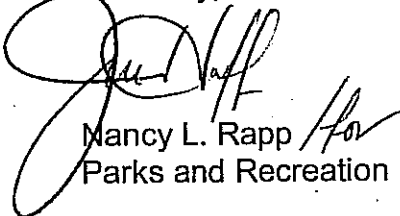
To the 21st Century Community Learning Centers Grant Committee:

We are writing this letter to offer support for the Cohort 8/2013-2014 21st Century Community Learning Center grant proposal submitted by the Santa Barbara Unified School District (SBUSD).

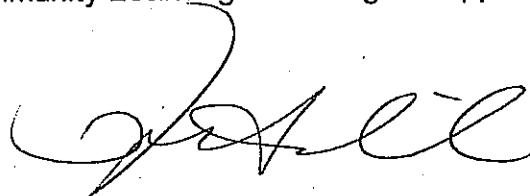
The City of Santa Barbara has had a long-standing relationship with the Santa Barbara Unified School District. In 2010, 36.8% of preteens and young adults in Santa Barbara County were considered overweight or obese by federal definition. Overweight or obese children are at risk for a range of social and physical health issues; including self-esteem, discrimination from others, diabetes, heart disease, and an array of other issues. The City of Santa Barbara Parks and Recreation Department has been a chief partner with the Santa Barbara Unified School District for over 14 years by providing 50% of the staff and the physical fitness curriculum on-site each and every day in the after school programs. We have worked hard to develop a mutually beneficial relationship that we believe has direct impact on student learning and engagement.

It is our privilege to be in partnership with the SBUSD and support their submission of the 21st Century Community Learning Centers grant application.

Sincerely,



Nancy L. Rapp  
Parks and Recreation Director



Helene Schneider  
Mayor



**FAMILY SERVICE AGENCY**  
Since 1899

November 26, 2012

21<sup>st</sup> Century Community Learning Centers Grant Committee

**Re: Support for Santa Barbara Unified School District (SBUSD) Grant Proposal**

Dear Grant Committee:

I am writing this letter to offer support for the 21<sup>st</sup> Century Community Learning Center grant proposal submitted by Santa Barbara Unified School District (SBUSD). It is my understanding that the additional funds will support after-school A-OK programs and services at four Title 1 elementary schools, and one middle school in the SBUSD. These are critically important programs on these campuses.

The Family Service Agency of Santa Barbara has had a long-standing relationship with Santa Barbara Unified School District. In order for students to succeed and reach their full potential, children must be housed, clothed, well fed, and have their medical needs met. Family Service Agency has been a major partner with Santa Barbara Unified School District in these efforts, and for over 13 years has been providing on-site Family Resource Centers. Our Family Advocate staff at the Centers are a needed bridge for families between school, home and the community providing direct services and linking them to a network of community resources including food, clothing, shelter, day care and after school programs. Family Advocates provide these services and more to A-OK families. This grant will enhance and support the already strong collaboration that exists and will help us be successful in addressing the needs of our children and their families for the future.

It is my privilege to be in partnership with the SBUSD and I strongly support their submission of the 21<sup>st</sup> Century Community Learning Centers grant application.

Sincerely,

Scott Whiteley, Ph.D.  
Executive Director

Santa Barbara  
123 West Gutierrez Street  
Santa Barbara, CA 93101  
(805) 965-1001

Santa Maria  
120 East Jones Street  
Suite 123  
Santa Maria, CA 93454  
(805) 925-1100

Lompoc  
110 South C Street  
Suite A  
Lompoc, CA 93436  
(805) 735-4376

Dorothy Jackson  
Family Resource Center  
320 North J Street  
Lompoc, CA 93436  
(805) 742-2943

#### Board of Directors

Jeffrey Slay  
*Co-President*  
Marni Cooney  
*Co-President*  
Katya Armistead  
*Vice President/Development*  
Mary Harvey  
*Vice President/Program*  
Stephanie Wilson  
*Treasurer*  
Alice Down  
*Secretary*  
Christopher Elstner, M.D.  
Cheri Jasinski  
Robert Manning  
Judy Mosley  
Kathy O'Leary  
Christina Pizarro  
Tom Thomas  
Shawn Walters  
Andrew R. Wilson

#### Honorary Directors

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Mrs. William Bollay  
Ghita Ginberg  
Shirley Ann Hurley  
Jan Severson

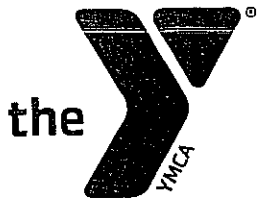
Executive Director  
Scott Whiteley, Ph.D.



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Probation Youth Counseling • School-Based Counseling • Senior Case Management • Senior & Caregiver Mental Health

[www.fsacares.org](http://www.fsacares.org)



Letter of Support (4)

FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

November 13, 2012

To the 21<sup>st</sup> Century Community Learning Centers Grant Committee:

We are writing this letter to offer support for the Cohort 8/2013-2014 21<sup>st</sup> Century Community Learning Center grant proposal submitted by the Santa Barbara Unified School District (SBUSD).

The Santa Barbara Family YMCA has had a long-standing relationship with the Santa Barbara Unified School District. In 2011, 36.8% of preteens and young adults in Santa Barbara County were considered overweight or obese by federal definition. Overweight or obese children are at risk for a range of social and physical health issues; including self-esteem, discrimination from others, diabetes, heart disease and an array of other issues. The YMCA has been a partner with the Santa Barbara Unified School District for over 4 years by providing staff for the fitness facility/physical fitness curriculum on and off site.

It is our privilege to be in partnership with the SBUSD and support their submission of the 21<sup>st</sup> Century Community Learning Centers grant application. We look forward to our continued partnership in the years ahead.

Sincerely,

Tim Hardy

District Vice-President



# Franklin Elementary School

1111 East Mason Street, Santa Barbara, CA 93103, Phone (805) 963-4283, Fax (805) 962-6846, TTY: (805) 963-4283 x 113

Letter of Support (6)

November 21, 2012

To the 21st Century Community Learning Centers Grant Committee:

It is my pleasure to write a letter of support for the After School Opportunities for Kids (A-OK) Program that operates at Franklin Elementary School in the Santa Barbara Unified School District. A-OK operates Monday – Friday, from school dismissal until 6:00PM. Currently, the Franklin A-OK Program serves 120 students daily, with a waitlist of approximately 40.

I work really closely with the Site Coordinator and Program Leaders who are professional, well trained, educated, and compassionate. They provide a positive climate for students to extend their school day in a safe, nurturing, and academically enriched environment.

The primary focus of the A-OK Program is to provide academic support with an emphasis on language arts and mathematics. The goal is that every student master grade level standards and is academically and socially prepared for the next level of their education.

The A-OK Program also offers nutrition, recreation, and engaging enrichment activities tied to the Common Core State Standards. On Fridays, students participate in variety of club activities, for example: sports, art, dance, cooking, student council, and on-going team building. All of these important activities contribute to the positive development of our students.

Franklin Elementary School is a Title 1 campus with many of our families living below the poverty level. Without the support of the A-OK Program many of the students would go home to empty houses or be on the streets. The A-OK Program is valued by the district, the school, and the parents in the community. It is well received, we respected, and effective.

Sincerely,



Casie Killgore/Principal  
Franklin Elementary School

# A-OK PROGRAM: PARENT SATISFACTION SURVEY – SPRING, 2012

## OVERALL

We would like to know what YOU think about A-OK at this time. Please put an ✓ in one square of each question.

Homework Help	Agree	No Opinion	Disagree	Don't Know
I think A-OK provides my child good quality help with homework every day	93%	3%	3%	0%

Skills Building	Agree	No Opinion	Disagree	Don't Know
I think A-OK helps my child improve language, math, and other academic and life skills	93%	4%	1%	1%
I like that my child gets to try many different activities and learn new skills	90%	0%	1%	0%

Positive Environment	Agree	No Opinion	Disagree	Don't Know
I think A-OK is a safe, positive learning place for my child	98%	1%	1%	0%
I feel comfortable approaching A-OK staff about the program and my child's needs	94%	1%	0%	0%

Nutrition, Fitness, and Healthy Lifestyles	Agree	No Opinion	Disagree	Don't Know
I think A-OK gives nutritional snacks and sufficient time for physical activities to my child	95%	1%	1%	1%

Satisfaction	Very Satisfied	A Little Satisfied	Neutral	A Little Dissatisfied	Very Dissatisfied
How satisfied with the A-OK Program are you right now?	91%	4%	4%	0%	0%

NOTES: Total Responses = 283; any remainder %s to 100 is that of 'no answer given'

# A-OK PROGRAM: STUDENT SATISFACTION SURVEY – SPRING, 2012

## OVERALL

We would like to know what YOU think about A-OK at this time. Please put an ✓ in one square of each question.

Homework Help	Agree	No Opinion	Disagree	Don't Know
I think A-OK provides me good quality help with homework every day	84%	5%	3%	6%

### Skills Building

I think A-OK helps me improve my English language, math, and other school skills	73%	10%	9%	7%
I like that I get to try many different activities and learn new skills	79%	6%	2%	6%
My favorite A-OK activity is:				

### Positive Environment

I think A-OK is a safe, positive learning place for me	80%	7%	4%	9%
I feel comfortable talking with A-OK staff about the program and my needs	70%	9%	8%	7%

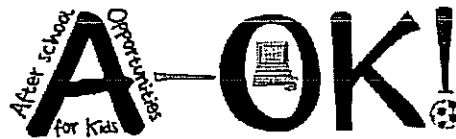
### Nutrition, Fitness, and Healthy Lifestyles

I think A-OK gives me good snacks and enough time for physical activity	66%	9%	16%	7%
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### Satisfaction

	Very Happy	A Little Happy	Neutral	A Little Unhappy	Very Unhappy
How happy with the A-OK Program are you right now?	63%	11%	12%	8%	5%

NOTES: Total Responses = 417; any remaining %s to 100 is that of "no answer given"



## Curriculum Descriptions

October 8<sup>th</sup> – November 9<sup>th</sup>

### **Elect a President! 2012:**

A new original A-OK program, it provides five days of English language arts and social studies concepts as our students follow the steps and activities of national elections as they campaign for their candidate for President of United States. Candidates from four significant political parties, and the party philosophy, are presented at National Conventions prior to the student casting their ballots in booths and into ballot boxes with a public tallying of election results on Fridays!

### **Spinners 'N Chute'rs:**

A popular A-OK program three years ago, this STEM program provides five days of science inquiry and team-based problem-solving engineering as students explore simple physics concepts through the invention and refinement of making awesome spinning tops and marble runs! With nothing but pennies, poster boards, rubber bands, golf pencils, tape, index cards, marbles and foam tubing, the teams create unique, creative and effective toys for demonstrations on Fridays.

### **People Smarts!:**

This new A-OK program, in partnership with the CARE Project of the District, provides five days of social-emotional training and youth development on the identification of feelings through body language and social cues. The program includes an in-depth exploration of the nature of feelings as well, all grounded in real-world examples. Friday culminates in a People Smarts Apprentice Certificate empowering students to practice their new skills.

### **Basketball:**

This very popular A-OK curriculum is designed to introduce the basics of basketball: dribbling, passing and shooting, through a variety of games while enhancing fitness. The curriculum also teaches team work, good sportsmanship and leadership. At the end of the program students in grades 3-6 are encouraged to register for the after school basketball league, which is a supported pull-out program in A-OK, and play for their school against other schools.

### **Survival Skills:**

This Parks & Recreation program of A-OK's is designed to provide five days of activities to promote education in regards to sports, physical activity, and personal development. In addition to the students learning different types of sports and games, they will also be learning how to play these activities within a supportive, team environment. The last day culminates in team competitions, tribal challenges, and tribe recognitions in the areas of endurance, problem solving, and team work!



Media Advisory (9)  
Hundreds of Police Chiefs, Sheriffs, District Attorneys,  
other Law Enforcement Leaders, and Violence Survivors  
Preventing Crime and Violence

**\*\* Media Advisory for Thursday, November 3 \*\***

Contact: Meghan Moroney, 415-450-1913; [mmoroney@calfightcrime.org](mailto:mmoroney@calfightcrime.org)

**State Assemblymember, Local Law Enforcement Officials Visit  
High-Quality After-School Program to Highlight Public Safety Benefits**

Santa Barbara, Calif. — State Assemblymember **Das Williams** (D-Santa Barbara), Santa Barbara County Sheriff **Bill Brown** and County District Attorney **Joyce Dudley** will visit an after-school program at La Cumbre Junior High School on Thursday to see how the program keeps students engaged in productive educational activities and away from crime.

Sheriff Brown, District Attorney Dudley and Assemblymember Williams will meet to discuss the many benefits of quality after-school programs and the need for continued public funding of such programs. After-school programs fill the hours after school with safe, constructive activities that keep kids off the streets and out of trouble. Research links quality after-school programs to the prevention of both juvenile crime and high school dropout.

**VISUAL:** State Assemblymember, law enforcement officials tour after-school program, interact with students.

**WHO:** Santa Barbara County Sheriff Bill Brown  
Santa Barbara County District Attorney Joyce Dudley  
Assemblymember Das Williams (D-Santa Barbara)

**WHAT:** After-School Site Visit

**WHERE:** La Cumbre Junior High  
2255 Modoc Road,  
Santa Barbara, CA 93101

**WHEN:** Thursday, November 3, 2011 at 3:30 p.m.

###

**Santa Barbara Unified School District eNEWS: La Cumbre Teen Cuisine Serves at the Annual Employee Appreciation Event on Thursday, May 10th**

Were you wondering who was behind the bar or serving on the floor at the annual Employee Appreciation event on Thursday, May 10<sup>th</sup>? If you were, then it was the smiling faces of students in La Cumbre Junior High School's Teen Cuisine Program. La Cumbre's Teen Cuisine Program is one of many programs sponsored by the After School Education and Safety (ASES) Grant. Teen Cuisine is an after school cooking class led by their fearless instructor, Donna Barker. Donna produces food daily in the La Cumbre cafeteria and then comes upstairs to share her expertise with the teens creating healthy dishes for students to try at home with their families.

Yesterday, the production and serving team was the following La Cumbre Junior High School students: Maria Angel, Jesus Equiua, Ricardo Luna, Heidi Jimenez, Adi Ibarra, Domenic Cesar, Anthony Diaz, Adi Hernandez, Robert Flores, Sandra Hensley, and Karizma Dillard. Two current San Marcos High School students (former La Cumbre Teen Cuisine students) Karen Reyes and Agustin Angel put on their chef coats and supported the team.

The students produced and served the following: chicken salad pinwheel sandwiches, roast beef and chipotle pinwheels, a layered pest cheese torte on slices of baguette, lemon/cumin infused hummus, tapenade with pita chips, feta and walnut cheese balls, a carrot/cucumber/jicama veggie tray, as well as strawberry agua fresca. If you are interested in any of the wonderful hors d'oeuvres recipes served at yesterday's event, please contact Sal Williams/Program Supervisor at 687-0761 X 336.

Document	Document Number
City Parks and Recreation Contract Agreement	1
YMCA Contract Agreement	2
Family Service Agency Contract Agreement	3
City College MOU	4
County Office of Education MOU	5
Food Bank of Santa Barbara MOU	6

**Agreement Between  
Santa Barbara Unified School District  
City of Santa Barbara, Parks and Recreation Department  
For  
A-OKI Afterschool Programming**

This Agreement is entered into this 3<sup>rd</sup> day of July, 2012  
by and between the

City of Santa Barbara, hereinafter  
referred to as "City"

and

Santa Barbara Unified School District,  
hereinafter referred to as "SBUSD",

**WITNESSETH:**

**1. SERVICES**

City shall organize and implement the A-OKI after school sports and recreation program activities including provision of staff, facilities, equipment and supplies as described in Exhibits A, B, C & D, attached hereto and incorporated herein by reference, during the term of this Agreement.

**2. TERM OF AGREEMENT**

The term of this Agreement is contingent upon funding from the California Department of Education/After School Education and Safety Program and shall be from July 1, 2012 through June 30, 2013.

**3. SCHOOL DISTRICT FUNDING COMMITMENT: Not to exceed \$104,285**

In consideration for services rendered by City, SBUSD shall pay to City up to One Hundred Four Thousand Two Hundred Eighty-Five Dollars (\$104,285). City will bill SBUSD quarterly, starting October 2012, for services rendered during the preceding quarter or other period of time as indicated on the billing invoices. In no event shall the total amount paid by SBUSD to City under this Agreement exceed One Hundred Four Thousand Two Hundred Eighty-Five Dollars (\$104,285) without prior approval from the SBUSD. Said sum is based on the provision of all services described in Exhibit C.



**4. CITY FUNDING COMMITMENT: Not to exceed \$47,385**

City will provide grant matching funds of up to Forty-seven Thousand Three Hundred Eighty Five Dollars (\$47,385). In no event shall the total amount committed by City under this Agreement exceed Forty-seven Thousand Three Hundred Eighty Five Dollars (\$47,385). City's commitment shall be in proportion to the amount of service provided compared to the total level of service committed in Exhibit C.

**5. CITY CONTRIBUTION OF SERVICES AND EQUIPMENT**

In addition to City's funding commitment of up to \$47,385, City shall commit City administrative staff to provide administrative and oversight services for the program. As indicated in Exhibit D, the City shall commit up to \$99,278 for these additional services including salaries, benefits, facility use, program scholarships, and administrative overhead to the A-OK! after school enrichment program. In no case shall City's commitment of administrative staff time, facility use, program scholarships and administrative overhead exceed the amounts indicated in Exhibit D.

**6. CITY PERFORMANCE**

- A. City shall submit quarterly budget reports to SBUSD and such additional reports as may be requested describing work progress in carrying out the approved program under this Agreement, expenditure of funds, and any difficulties in meeting program objectives.
- B. City shall keep and maintain accurate records pertaining to its conduct of the program approved under the Agreement and as requested to comply with the State evaluation framework.
- C. City shall provide its performance under this agreement as an independent contractor, not an employee or agent of SBUSD. City will hire and retain necessary project staff meeting the qualifications indicated in Exhibits A and B. City may contract with other agencies to provide staff or services required under this Agreement.

**7. SBUSD PERFORMANCE**

- A. SBUSD agrees to make timely payments to City for services rendered according to the schedule and amounts presented in this Agreement.
- B. SBUSD, in partnership with City, will provide the administration of the Agreement.

- C. SBUSD shall make reports required by the California Department of Education relative to this program in a timely manner.

## **8. INDEMNITY**

- A. City shall investigate, defend and indemnify SBUSD from any and all claims, demands, actions, or damages arising out of the City's use of SBUSD Facilities to which SBUSD may be subjected as a direct consequence of this Agreement except for those claims, demands, actions, or damages resulting solely from the negligence of SBUSD, its officers, agents and employees.
- B. SBUSD shall investigate, defend and indemnify the City from any and all claims, demands, actions, or damages arising out of SBUSD's use of City Facilities to which City may be subjected as a direct consequence of this agreement, except for those claims, demands, actions, or damages resulting solely from the negligence of the City, its officers, agents and employees.

## **9. INSURANCE**

- A. City shall maintain, during the entire term of this Agreement, comprehensive general liability and comprehensive owned and non-owned automobile insurance. Such insurance shall be in an amount not less than \$1,000,000 per occurrence combined single limit.
- B. City shall maintain Workers' Compensation Insurance in conformance with the Workers' Compensation Laws of the State of California during the term of this Agreement.

## **10. NONDISCRIMINATION**

City will not discriminate against any employee employed in the performance of this Agreement or against any applicant for employment in the performance of this Agreement because of color, religion, age, handicap, national origin, gender, sexual orientation, marital status, or any other non-merit factor unrelated to job performance.

## **11. CONFIDENTIALITY**


Except for purposes directly connected with the administration of this Agreement, or as otherwise required by law, no person will publish or disclose, or use or permit or cause to be published or disclosed, or use any confidential information pertaining to any beneficiary of services rendered under this Agreement.

## **12. TERMINATION OF AGREEMENT**

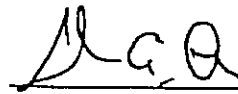
Either party may terminate this Agreement with or without cause by giving thirty (30) days advance written notice of intention to terminate to the other party. Unless so terminated, this Agreement shall remain in full force and effect for the full term of this Agreement. If this Agreement is terminated before the end of the term, payment to City will be made on the basis of services provided up to the date of termination.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed in triplicate, the day and year first above written.

CITY OF SANTA BARBARA  
A Municipal Corporation


  
\_\_\_\_\_  
Nancy L. Rapp  
Parks and Recreation Director

SANTA BARBARA UNIFIED  
SCHOOL DISTRICT


  
\_\_\_\_\_  
David E. Cash, Ed.D.  
Superintendent


ATTEST:

  
\_\_\_\_\_  
Gwendolynn Peirce, CMC  
City Clerk Services Manager


  
\_\_\_\_\_  
Robin Sawaske  
Associate Superintendent of  
Education


APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Sarah Hanna  
Recreation Programs Manager


  
\_\_\_\_\_  
Meg Jette  
Assistant Superintendent of  
Business Services

APPROVED AS TO FORM:  
Stephen P. Wiley  
City Attorney

  
\_\_\_\_\_  
N. Scott Vincent  
Assistant City Attorney

  
\_\_\_\_\_  
Debi Badger  
Director of Child Development  
and After School Programs

APPROVED AS TO INSURANCE:

  
\_\_\_\_\_  
Mark Howard  
Risk Manager

## **CITY OF SANTA BARBARA PARKS AND RECREATION DEPARTMENT**

**Job Title:** Recreation Coordinator  
**Supervisor:** Recreation Supervisor/Youth Activities  
**Hours:** Varies by season. 60% of 2,080 hours annually. 32 hours a week during school weeks for academic year 2012-13, fewer hours per week during summer and school breaks. Hours as assigned by supervisor; hours may vary according to need.

### **Purpose:**

Coordinates recreation services and supervises Program Leaders at the After School Opportunities for Kids (A-OK!) program at Adams, Adelante, Cleveland, Franklin, Harding, and McKinley Elementary Schools. This position will recruit, hire, and train appropriately skilled staff. Duties also include scheduling, supervising and evaluating staff to provide and maintain a high quality of program service on a consistent basis. Also key is the role this person will play in building and maintaining an effective and successful team with A-OK! staff and partners. Coordinator will be assisted by a Recreation Specialist in planning curriculum to insure appropriate consideration for special needs and interests of the participants while providing for learning a variety sports and recreation skills that align with CA PE standards. The A-OK Coordinator must be a supportive partner through encouragement and leadership in a wide variety of program areas that are offered at A-OK!

### **Qualifications and Requirements:**

Bachelor's degree including experience in early childhood education, elementary education, early childhood development, psychology, sports and recreation, and sociology is preferred. Experience may be considered in lieu of a degree. A minimum of 2 years working experience supervising children in a classroom or recreation setting is required. Has the ability to work with a variety of staff to facilitate a cooperative, creative, and effective work environment. Department of Justice criminal history check, health screening, TB test, CPR and First Aid certifications are required and necessary before working with children and staff in the A-OK program.

### **Duties and Responsibilities:**

1. Responsible for the portion of the After School Opportunities for Kids (A-OK!) program, which focuses on recreation activities. Work with the Youth Activities' Recreation Supervisor to plan and implement the program to best meet the needs of the children.
2. Recruit, hire, train, schedule, supervise and evaluate program leaders at six school sites. Work with school district in training program leaders to work in the tutoring/homework component.
3. Visit each program site a minimum of once per week.

4. Meet with each site coordinator at least once a month to obtain feedback on observations, evaluate and determine areas of improvement or change.
5. Be responsible for ordering and distributing recreation supplies and equipment. Inventory and maintain neat storage areas in the Youth Activities office and work with A-OK Supervisor in organizing storage at A-OK sites.
6. Create and foster a positive working relationship and environment for staff.
7. Establish and maintain effective communication between Parks and Recreation Department, School District administrative staff, and other community partners.
8. Conduct staff meetings quarterly.
9. Coordinate and conduct initial program training with District staff
10. Conduct curriculum training, aligned with CA PS standards every five weeks or as needed.
11. Send curriculum and curriculum descriptions to District prior to implementation.
12. Inform the District staff of any special events or projects in advance.
13. Review and verify hours worked and submitted. Approve timesheets.
14. Assign and schedule all staff including substitute staff as needed
15. Substitute as needed in classes and at sports activities to insure program coverage and maintain 1:20 adult to student ratios.

**General:**

1. Be familiar with and uphold City of Santa Barbara, Parks and Recreation Department policies and procedures.
2. Be familiar with and uphold A-OK! program policies and procedures.
3. Be familiar and uphold School District policies and procedures.
4. Attend all staff meetings, trainings, and workshops as assigned.
5. Assist other program staff on activities and special events.
6. Be responsible for notifying and reporting any problems or concerns of parents and/or children to the District Site Coordinator, and Youth Activities Supervisor.
7. Perform other duties as assigned.

**CITY OF SANTA BARBARA PARKS AND RECREATION DEPARTMENT**

**Job Title:** Recreation Program Leader  
**Supervisors:** Recreation Coordinator and Recreation Supervisor/Youth Activities  
**Hours:** Monday – Friday, 2:00 p.m. – 6:00 p.m., on scheduled school days for academic year 2012-13. Training and additional hours as assigned by supervisors; hours may vary according to need.

**Purpose:**

To work at the After School Opportunities for Kids (A-OK!) program at Adams, Adelante, Cleveland, Franklin, Harding, and McKinley Elementary Schools. This position includes assisting students with an academic after school component while providing a variety of sports and recreational activities. Staff will plan and implement curriculum for the after-school sports classes for boys and girls ages 6 – 12 years; consider the special needs and interests of each age level; provide for the learning of a variety of sports and recreation skills aligned with CA PE standards; be a positive role model for boys and girls; encourage challenge and support students as they experience a wide variety of opportunities; and create a positive environment for learning and achievement with the goal of 100% participation

**Qualifications and Requirements:**

Bachelor's degree preferred or the equivalent of at least 12 semester units in early childhood education, elementary education, early childhood development, psychology, sports and recreation, or sociology. Experience may be considered in lieu of a degree. A minimum of 2 years working experience with children is required. Has the ability to work with a variety of people to facilitate cooperative, creative and effective work environment. Successful completion of Proficiency Exam (given at the School District) may be required. Department of Justice criminal history check, health screening, TB test, CPR and First Aid certifications are required and necessary prior to working in A-OK.

**Duties and Responsibilities:**

1. Responsible for providing recreational activities as described in the ASES grant including sports, drama, community service, and interschool sports competition
2. Responsible for the inventory and maintenance of supplies, storage areas for equipment and homework supplies to be used in classes.
3. Assists in providing the academic, tutoring/homework and reading component.
4. Work with the A-OK! Site Coordinator and Recreation Coordinator to plan and implement the program curriculum and homework to best meet the needs of the children.
5. Conduct recreation classes for children as assigned.
6. Prepare the room or space for class each day; have all supplies ready for class.
7. Maintain CA PE sports curriculum standards.

8. Plan, with the children, for the picking up and cleaning the room or area at end of each class.
9. Check to be sure the environment is safe, clean, and ready for activities.
10. Maintain a staff ratio not to exceed 1:20 adult to student.

**General:**

1. Be familiar with and uphold City of Santa Barbara, Parks and Recreation Department policies and procedures.
2. Be familiar with and uphold A-OK! program and SBUSD policies and procedures.
3. Attend all staff meetings, trainings, and workshops.
4. Assist other program staff as needed and with special events.
5. Responsible for notifying and reporting to A-OK! Site Coordinator or Recreation Coordinator of any problems or concerns of parents and/or children.
6. Provide supply list needs to Recreation Coordinator.
7. Inform A-OK! Site Coordinator of any needs to assist with your job.
8. Perform other duties as assigned.



**CITY OF SANTA BARBARA PARKS AND RECREATION  
A-OK! FY13 PROGRAM BUDGET**

**SALARIES**

<b>Basic Service - 6 Sites</b>		
<b>4 hrs day x 180 days</b>		
Adelante (1 staff @ \$13/hr)	9,360	
Adams (1 staff @ \$13/hr & 1 staff @ \$12/hr)	18,000	
Cleveland (1 staff @ \$13/hr & 1 staff @ \$12/hr)	18,000	
Franklin (1 staff @ \$13/hr & 2 staff @ \$12/hr)	26,640	
Harding (1 staff @ \$13/hr & 1 staff @ \$12/hr)	18,000	
McKinley (1 staff @ \$13/hr & 1 staff @ \$12 per hour)	18,000	
Paid time off	500	
<b>Sub-total</b>	<b>81,140</b>	
<b>Benefits:</b>		
Medicare @ 1.45%	1,177	
Temp Employee Retirement @ 1.3%	1,055	
<b>Sub-total</b>	<b>2,231</b>	
<b>Total</b>		<b>\$83,371</b>

<b>Support Services</b>		
Adelante Early Release (1 staff @ \$13) x 36 dy x 1.5 hrs)	936	
Adams Early Release (1 staff @ \$13/hr & 1 staff @ \$12/hr) x 36 dy x 1.5 hrs	1,665	
Harding Early Release (1 staff @ \$13/hr & 1 staff @ \$12/hr) x 36 dy x 1.5 hrs	1,998	
Parent Conf. week (6 staff @ \$13/hr & 6 staff @ \$12/hr) x 10 days x 1.5 hrs	2,970	
Driver (20 field trips @ \$17 X 3.5 hr)	1,190	
Training (6 staff @ \$13/hr & 8 staff @ \$12/hr) x 40 hr	3,774	
<b>Sub-total</b>	<b>12,533</b>	
<b>Benefits:</b>		
Medicare @ 1.45%	183	
Temp Employee Retirement @ 1.3%	163	
<b>Sub-total</b>	<b>346</b>	
<b>Total</b>		<b>\$12,879</b>

<b>Program Supervisor</b>		
Recreation Coordinator Salary x 60%	\$32,100	
Group Insurance	\$8,492	
Retirement	\$7,241	
Medicare	\$465	
Worker's comp	\$97	
<b>Total</b>		<b>\$48,395</b>

<b>Equipment and Supplies</b>		
Equipment and Supplies	\$5,325	
Training materials	\$1,000	
Mileage Reimbursement	\$700	
<b>Total - 6 Sites</b>		<b>\$7,025</b>

**SUMMARY**

<b>EXPENSES / FUNDING</b>		
Permanent Salaries	\$32,100	
Permanent Benefits	\$16,198	
Hourly Salaries	\$93,673	
Hourly Medicare	\$1,360	
Hourly Temp Employee Retirement	\$1,218	
Workers comp	\$97	
Supplies	\$6,325	
Mileage Reimbursement	\$700	
<b>Total - All Expenses</b>		<b>\$151,670</b>

<b>FUNDING COMMITMENTS</b>		
City of Santa Barbara	\$47,385	
A-OK! Grant / School District	\$104,285	
<b>Total - Funding</b>		<b>\$151,670</b>

**IN-KIND CONTRIBUTIONS A-OKI 2012-2013**  
**City of Santa Barbara Parks and Recreation Department**

<b>SALARIES AND BENEFITS</b>	hrs/wk	Monthly	%	month	Total
Admin. Specialist / clerical support	10	\$5,214	0.25	10	\$13,035
Recreation Specialist / curriculum support	10	\$4,376	0.33	10	\$14,441
Sports Coordinator (part time 32 hr/wk)	10	\$3,767	0.33	10	\$12,431
	hrs/wk	hourly	# staff	weeks	
Sport Coaches	10	\$13	6	26	\$20,280
					<u>\$60,187</u>
<b>FACILITY USE</b>					
Harding Recreation Center					\$15,840
\$22/hr x 4 hrs x 180 days					
(includes facility use, custodial services, field maintenance, phones and storage)					
<b>VEHICLES/Afterschool Sport Leagues</b>					
Maintenance and Replacement - 2 vans x 180 days x \$18.62/day					\$6,705
<b>ADMINISTRATIVE OVERHEAD - 20% on total budget</b>					
(administrative salaries, phones, copier, office supplies, allocated building costs)					\$16,546
<b>TOTAL</b>					<b>\$99,278</b>

**CONTRACT AGREEMENT  
BETWEEN  
SANTA BARBARA UNIFIED SCHOOL DISTRICT  
AND  
CHANNEL ISLANDS YMCA-SANTA BARBARA BRANCH  
FOR  
LA CUMBRE ASES**

**2012-2013 ACADEMIC YEAR**

This Agreement is entered into between the Santa Barbara Unified School District, hereinafter referred to as **SBUSD** in this Agreement, and Channel Islands YMCA – Santa Barbara Branch, hereinafter referred to as **YMCA** in this Agreement.

**1. SERVICES**

**YMCA** shall hire, train, and supervise two (2) Youth Exercise Program Leader positions to serve in the SBUSD La Cumbre ASES program based at **La Cumbre Junior High School**. Attached is Exhibit A, Youth Exercise Program Leader job description. The Youth Exercise Program Leaders will have successfully completed a fingerprint process to verify there have been no prior convictions as required by state law and obtain a verification of freedom from tuberculosis (TB) at time of employment and every four years thereafter.

**2. TERM OF AGREEMENT**

The term of this Agreement shall be from **August 22, 2012-May 30, 2013**.

**3. COMPENSATION: Not to exceed \$13,000.00**

In consideration for services rendered by YMCA, SBUSD shall pay to YMCA up to \$13,000. Said sum is based on services rendered at La Cumbre Junior High School ASES program in the above specified time period and described in Exhibit B. YMCA will bill SBUSD monthly based upon services rendered during the preceding month or period of time as indicated on the billing invoices. In no event shall the total amount paid by SBUSD to YMCA under this Agreement exceed \$13,000 without prior approval from SBUSD.

If any of the above positions are vacant or YMCA staff are absent, there will be no billing to SBUSD for these time periods. If YMCA provides a substitute for the assigned Youth Exercise Program Leaders, SBUSD shall have prior approval right.

**4. CHANNEL ISLANDS YMCA – SANTA BARBARA BRANCH (YMCA)**

**A.** Serving as the hiring agency for Youth Exercise Program Leader positions, YMCA shall provide supervision of their employees. Job descriptions for these positons shall be created in partnership with the La Cumbre ASES program as specified in the attached budget, Exhibit B.

**B.** The YMCA Physical Director shall work in partnership with the Child Development & After-School Program Director and La Cumbre ASES Program Coordinator on Youth

Exercise Program Leaders' supervision and staff training. The Youth Exercise Program Leaders shall attend appropriate staff training programs provided by La Cumbre ASES Program.

**C. YMCA** shall provide Youth Exercise Program Leaders with training on age-appropriate use of the equipment and will see to it that they receive training as state mandated reporters of suspected child abuse.

**D. YMCA** shall submit data as required to assist with ASES Program evaluation.

**E. YMCA** shall keep and maintain accurate records pertaining to its conduct of the program approved under this Agreement and provide documentation in a timely manner to meet requirements for program evaluation.

**F. YMCA** is an independent "Contractor" under this Agreement and shall hire project staff to provide the services under this Agreement. YMCA shall invite a SBUSD representative to participate in the final interview process for Youth Exercise Program Leader staff. The La Cumbre Junior High School Principal has right of approval prior to the Youth Exercise Program Leaders placement at La Cumbre Junior High School ASES program.

**G. Each Party** agrees to indemnify, defend and hold harmless each other, their officers, employees, and agents from and against all claims, demands, costs, liability, and actions arising out of this agreement.

**H. Each Party** shall maintain, during the entire term of this Agreement, comprehensive general liability and comprehensive non-owned automobile liability insurance. Such insurance shall be in an amount not less than \$1,000,000 per occurrence combined single limit.

**I. Each Party** shall maintain Workers' Compensation Insurance in conformance with the Workers' Compensation Laws of the State of California during the term of this Agreement.

**J. YMCA** shall not discriminate against any employee employed in the performance of this Agreement or against any applicant for employment in the performance of this agreement because of color, religion, age, handicap, national origin, gender, sexual orientation, marital status, or any other non-merit factor unrelated to job performance.

**K. Each Party** shall include each other as an additional insured on the YMCA general liability and professional liability insurance policies for the term of this Agreement.

##### **5. SANTA BARBARA UNIFIED SCHOOL DISTRICT (SBUSD)**

**A.** Serving as the Lead Educational Agency (LEA) fiscal agent for the After School Education and Safety(ASES) program, **SBUSD** shall pay YMCA for wages for Youth Exercise Program Leaders hired under this Agreement to serve in the La Cumbre Junior High School ASES program as summarized in Exhibit B (\$13,000) and not to exceed that amount.

B. SBUSD agrees to reimburse YMCA on a timely basis for services rendered upon receipt of a billing invoice from YMCA.

C. SBUSD shall provide the maintenance on all facilities in which this program will take place including fitness equipment in the La Cumbre fitness facility. SBUSD will assure that the environment and equipment is clean and safe.

D. SBUSD's Child Development & After-School Program Director and La Cumbre ASES Program Coordinator shall work in partnership with the YMCA Physical Director on Youth Exercise Program Leader supervision and staff training.

E. SBUSD shall provide training on program goals for the Youth Exercise Program Leader staff on ASES policies, procedures, and co-supervision of teen fitness activities.

F. SBUSD in partnership with YMCA shall provide the administration of the Agreement.

G. SBUSD shall include YMCA as an additional insured on the SBUSD general liability and professional liability insurance policies for the term of this Agreement.

#### 6. CONFIDENTIALITY

Except for purposes directly connected with the administration of this Agreement, no person shall publish or disclose, or use or permit or cause to be published or disclosed or use any confidential information pertaining to any beneficiary of services rendered under this Agreement.

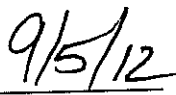
#### 7. TERMINATION OF AGREEMENT

This Agreement may be terminated by the Board of Education of the SBUSD and/or the Board of Directors of YMCA by giving thirty (30) days advance written notice of intention to terminate. Unless so terminated, this Agreement shall remain in full force and effect for the full term of this Agreement. If terminated prior to the end of the full term of this Agreement, payment to YMCA shall be made on the basis of services provided up to the date of termination.

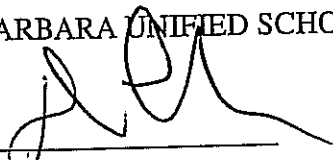
CHANNEL ISLANDS YMCA- SANTA BARBARA BRANCH

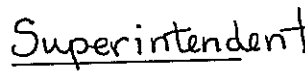
  
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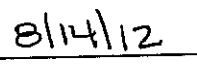
  
Title

  
Date

SANTA BARBARA UNIFIED SCHOOL DISTRICT

  
Authorized signature

  
Title

  
Date

CONTRACT AGREEMENT  
BETWEEN  
SANTA BARBARA UNIFIED SCHOOL DISTRICT  
AND  
FAMILY SERVICE AGENCY OF SANTA BARBARA  
FOR  
ELEMENTARY HEALTHY START  
(based at Adelante, Adams, Cleveland, Franklin, Harding and McKinley  
Elementary Schools)

2012-2013 ACADEMIC YEAR

This Agreement is entered into between the Santa Barbara Unified School District, hereinafter referred to as SBUSD in this Agreement, and Family Service Agency of Santa Barbara, hereinafter referred to as FSA in this Agreement.

**1. SERVICES**

FSA shall hire, train, and supervise six (6) Family Advocate (FA) positions to serve in the Healthy Start and ASES/A-OK program based at Adelante, Adams, Cleveland, Franklin, Harding and McKinley Elementary Schools. Attached is Exhibit A, Family Advocate job description.

**2. TERM OF AGREEMENT**

The term of this Agreement is contingent upon funding from the California Department of Education/After School Programs and shall be from July 1, 2012 through June 30, 2013.

**3. COMPENSATION: Not to exceed \$124,851**

In consideration for services rendered by FSA, SBUSD shall pay to FSA up to \$124,851. Said sum is based on services rendered at Adelante, Adams, Cleveland, Franklin, Harding and McKinley Elementary Schools in the above specified time period and described in Exhibit B. This amount includes up to \$5,500 to compensate for extra work pre-authorized by SBUSD for A-OK fee collection at these sites. FSA will bill SBUSD monthly based upon services rendered during the preceding month or period of time as indicated on the billing invoices. In no event shall the total amount paid by SBUSD to FSA under this Agreement exceed \$124,851 without prior approval from SBUSD.

If any of the above positions are vacant or FA staff take time off without pay or are receiving disability insurance pay, there will be no billing to SBUSD for these time periods. If an FA has been absent from work for two consecutive scheduled work weeks with an uncertain date of return, FSA shall meet with SBUSD to come to a mutually satisfactory agreement as to how to continue providing adequate service to the site to remain in compliance with relevant grant requirements.

**4. FAMILY SERVICE AGENCY OF SANTA BARBARA (FSA)**

A. Serving as the hiring agency for Family Advocate positions, FSA shall provide supervision of FAs as specified in the attached budget, Exhibit B.

C.. SBUSD shall provide adequate space, office supplies, internet access, telephone access and a desk, to allow project staff to conduct project activities. SBUSD will pay 50% toward the cost of equipment (e.g., telephone, computer or printer) needed by project staff in order to conduct project activities. Any such purchase must be approved in advance by the Healthy Start/ASES/A-OK Director/Grant Coordinator, and subsequently invoiced by FSA.

D. SBUSD's Healthy Start and ASES/A-OK Director/Grant Coordinator shall work in partnership with the FSA Program Coordinator on FA supervision and staff training.

E. SBUSD shall provide training for the FA staff on Healthy Start and ASES/A-OK policies and procedures and supervise the fee collection activities. SBUSD shall be responsible for verifying A-OK fees collected, preparing deposit paperwork, and delivering funds and deposit slips to the SBUSD Accounting Department.

F. SBUSD in partnership with FSA shall provide the administration of the Agreement.

G. SBUSD shall include FSA as an additional insured on the SBUSD general liability and professional liability insurance policies for the term of this Agreement.

#### 6. CONFIDENTIALITY

Except for purposes directly connected with the administration of this Agreement, no person shall publish or disclose, or use or permit or cause to be published or disclosed or use any confidential information pertaining to any beneficiary of services rendered under this Agreement.

#### 7. TERMINATION OF AGREEMENT

This Agreement may be terminated by the Board of Education of the SBUSD and/or the Board of Directors of FSA by giving thirty (30) days advance written notice of intention to terminate. Unless so terminated, this Agreement shall remain in full force and effect for the full term of this Agreement. If terminated prior to the end of the full term of this Agreement, payment to FSA shall be made on the basis of services provided up to the date of termination.

#### FAMILY SERVICE AGENCY OF SANTA BARBARA

FAMILY SERVICE AGENCY OF SANTA BARBARA

\_\_\_\_\_  
Scott Whiteley, Ph.D.  
Executive Director

\_\_\_\_\_  
Date

SANTA BARBARA UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
David Cash, Ed.D.  
Superintendent

\_\_\_\_\_  
Date



## Educational Programs Office of Financial Aid

THIS AGREEMENT is entered into between Santa Barbara City College, hereinafter known as the "Institution," and A-OK Program, hereinafter known as the "Organization," for the purpose of providing work to students eligible for the Federal Work-Study Program [FWS] during the following school term

2012-2013 Fall and Spring

Schedules to be attached to this agreement from time to time must be signed by an authorized official of the institution and the organization and must set forth

- 1 brief descriptions of the work to be performed by students under this agreement;
- 2 the total number of students to be employed;
- 3 the hourly rates of pay, and
- 4 the average number of hours per week each student will be used.

These schedules will also state the total length of time the project is expected to run, the total percent, if any, of student compensation that the organization will pay to the institution, and the total percent, if any, of the cost of employer's payroll contribution to be borne by the organization. The institution will inform the organization of the maximum number of hours per week a student may work.

Students will be made available to the organization by the institution to perform specific work assignments. Students may be removed from work on a particular assignment or from the organization by the institution, either on its own initiative or at the request of the organization. The organization agrees that no student will be denied work or subjected to different treatment under this agreement on the grounds of race, color, national origin, or sex. It further agrees that it will comply with the provisions of the Civil Rights Act of 1964 (Pub. L. 88-352; 78 Stat. 252) and Title IX of the Education Amendments of 1972 (Pub. L. 92-318) and the Regulations of the Department of Education which implement those Acts.

The institution is considered the employer for purposes of this agreement. It has the ultimate right to control and direct the services of the students for the organization. It also has the responsibility to determine whether the students meet the eligibility requirements for employment under the Federal Work-Study Program, to assign





## Educational Programs Office of Financial Aid

students to work for the organization, and to determine that the students do perform their work in fact. The organization's right is limited to direction of the details and means by which the result is to be accomplished.

Compensation of students for work performed on a project under this agreement will be disbursed—and all payments due as an employer's contribution under State or local workers' compensation laws, under Federal or State social security laws, or under other applicable laws, will be made by the institution. This contract may be terminated at any time by action of either party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date referenced below.

Eileen Amuyx FWS  
Print Name and Title  
SBCC Representative

COORD.

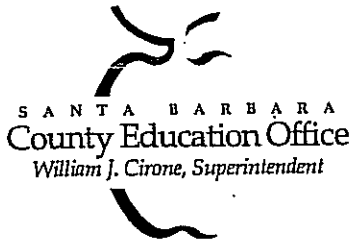
A-OK Program  
Print Name and Title  
Private/Nonprofit Organization

Eileen Amuyx  
Signature  
SBCC Representative

[Signature]  
Signature  
Private/Nonprofit Organization

6/12/12  
DATE

6/18/12  
DATE



# Santa Barbara County Education Office

Center for Community Education  
3970 La Colina Road, Suite 9, Santa Barbara, CA 93110  
(805) 964-4710 • FAX: (805) 563-1103

## Memorandum of Understanding between the Santa Barbara County Education Office's Center for Community Education and the A-OK! Program

This is a Memorandum of Understanding (MOU) between the Santa Barbara County Education Office's Center for Community Education (hereinafter referred to as SBCEO) and the A-OK! Program (hereinafter referred to as "A-OK"). The purpose of this MOU is to outline the roles and responsibilities of each agency in the Partners in Education High School Internship Program.

As previously discussed, the A-OK! Program will serve as a host site for six (6) high school interns, or up to \$2,000 paid in wages to the student between July 1, 2012 and June 30, 2013.

The students will be screened, interviewed and selected according to the program procedures. A-OK will have the opportunity to interview student applicants prior to placement at the school site. Partners in Education High School Internship Program will assist the students in securing live scan and TB tests if they are over age 18. All interns will receive at least six weeks of job readiness training and ongoing support from the Internship Program Coordinator.

Santa Barbara County Education Office

A-OK! Program

Jan Clevenger

Name

Name

Assistant Superintendent

Title

Title

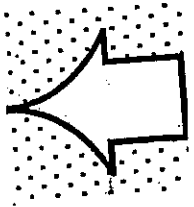
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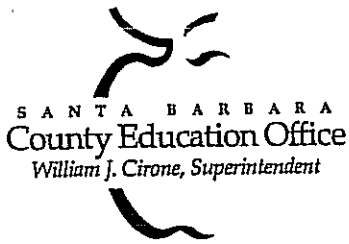
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Date



Main Office



# Santa Barbara County Education Office

Center for Community Education  
3970 La Colina Road, Suite 9, Santa Barbara, CA 93110  
(805) 964-4710 • FAX: (805) 563-1103

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## Memorandum of Understanding between the Santa Barbara County Education Office's Center for Community Education and the A-OK! Program

This is a Memorandum of Understanding (MOU) between the Santa Barbara County Education Office's Center for Community Education (hereinafter referred to as SBCEO) and the A-OK! Program (hereinafter referred to as "A-OK"). The purpose of this MOU is to outline the roles and responsibilities of each agency in the collaborative effort to respond to volunteer requests made by A-OK! Program teachers or staff through the Partners in Education Volunteer Recruitment Program.

To promote volunteering in our region, the purpose of the agreement is to allow a volunteer to serve as a Partners in Education volunteer in more than one school A-OK! Program after being screened by the Santa Barbara County Education Office per Education Code §45125.

Different levels of volunteer involvement necessitate different levels of screening to ensure student protection. For the purposes of this agreement, volunteer categories and screening process are:

- I. Occasional volunteers directly supervised by a credentialed staff person or in a position with no student contact will be required to complete the Partners in Education Volunteer Recruitment and Coordination Program's registration sign-up form, consisting of contact information, volunteer interests, employment information, and certifying that the volunteer has not been convicted of a misdemeanor or felony. Examples include but are not limited to: guest speakers, career day speakers, mock job interviewers, community service fairs, school beautification projects, school tours, and school special events.
- II. Volunteers directly supervised by a credentialed staff person who have a regular recurring volunteer assignment will be required to complete the registration sign-up form and provide evidence of a negative Tuberculosis (TB) test within the past four years, as defined in section 2.a. of this agreement. Examples include but are not limited to: readers, classroom tutors, mentors working only in the classroom, library volunteers, and classroom arts/music program volunteers.
- III. Volunteers not directly supervised by a credentialed staff person, with or without a regular recurring volunteer assignment, will be required to complete the registration sign-up form, provide evidence of a negative TB test within the past four years and complete the live scan fingerprinting process, as defined in section 2.b. of this agreement. Examples include but are not limited to: field trip chaperones, sports program assistants, garden volunteers working with students, mentors, student club advisors, and unsupervised tutors.

The parties agree as follows:

1. SBCEO's program Partners in Education Volunteer Recruitment and Coordination Program will maintain a comprehensive database of contact information, clearance status for both live scan fingerprinting and TB, and the assigned location and schedule of each volunteer participating in the program. Upon written request, SBCEO will provide designated A-OK! Program Human Resources staff with a list of volunteers participating in the A-OK! Program.
2. Per Education Code §45125.01, the school A-OK! Program hereby designates SBCEO as its agent for the purpose of the following functions and responsibilities regarding volunteers recruited and/or coordinated through the Partners in Education Volunteer Recruitment and Coordination Program.
  - a. Per Education Code §45125, valid live scan fingerprinting clearance consists of the following process:
    - i. Sending fingerprints to the California Department of Justice (DOJ).
    - ii. Receiving and reviewing criminal history records.
    - iii. Receiving reports of convictions of said volunteers for serious or violent felonies as defined in Penal Code §667.5(c) and §1192.7(c); sex offenses as defined in Education Code §44010; or controlled substance offenses as defined in §44011.
    - iv. Subscribing to the subsequent arrest notification service from the California Department of Justice as provided under Penal Code §11105.2.
    - v. Reviewing reports of subsequent arrests from the California Department of Justice.
    - vi. Maintaining records of persons eligible for volunteering.
  - b. Per Education Code §49406, valid TB clearance consists of a certificate from the examining physician dated within the past four years, showing the employee was examined and found free from active TB either by the tuberculin skin test or any other test for TB infection recommended by the Center for Disease Control (CDC) and licensed by the Food and Drug Administration (FDA).
3. Prior to commencing his or her volunteer placement, each volunteer will receive a "Volunteer Passport" to be presented to the school office staff and teacher indicating the following information: volunteer name, schedule, and indication of clearance to the level required based on the planned activity as defined in the introduction of this document, as well as the teacher name, location, and reason for volunteer visit. The passport also directs each volunteer to check in at the main office and follow any A-OK! Program or school-established procedures, such as signing in and/or wearing a visitor's badge.

4. Should a report of subsequent arrest arrive from the DOJ which disqualifies a volunteer from further participation, SBCEO will:
  - a. Remove the volunteer from the database of approved volunteers.
  - b. Notify the volunteer that he or she is no longer eligible to participate in volunteering through the program.
  - c. Notify the teacher and school principal that the volunteer is no longer eligible to participate in volunteering through the program.
  - d. Notify the A-OK! Program Human Resources staff that the volunteer is no longer eligible to participate in volunteering through the program.
5. The A-OK! Program will supply SBCEO with any existing A-OK! Program volunteer board policies and any subsequent updates in writing within 30 days of adoption.
6. Should additional information need to be supplied to volunteers prior to a visit to a school, the A-OK! Program will provide this information to SBCEO in an electronic PDF format for inclusion with SBCEO volunteer orientation information.
7. As permitted by Education Code §45125.01, SBCEO will serve as a clearinghouse for volunteer clearances and the A-OK! Program will not require additional live scan fingerprinting or negative TB test results before allowing a community member to participate in volunteer activities coordinated by SBCEO for requests submitted by A-OK! Program principals, teachers, administration, or classified staff through the Partners in Education Volunteer Recruitment and Coordination Program.
8. This agreement is in relation to volunteers only and does not apply to paid employees, temporary employees, substitutes or other employees. Should a volunteer engaged in service with Partners in Education choose to become a paid employee or contractor with a school A-OK! Program, that employee or contractor and the A-OK! Program will be responsible for following all applicable screening and background checks as required by A-OK! Program policies and state and federal law.

Santa Barbara County Education Office

A-OK! Program

Jan Clevenger

Name

Name

Assistant Superintendent

Title

Title

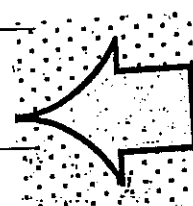
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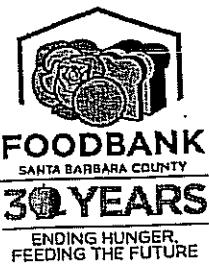
Signature

11-27-12

Date

Date





# Kid's Farmers Market Memorandum of Understanding

This agreement is between the **ASES/ A-OK Program** at Santa Barbara Unified School District, hereafter referred to as **A-OK (After School Opportunities for Kids)**, and the **Foodbank of Santa Barbara County**, hereafter referred to as the **Foodbank**. This agreement exists to identify each party's roles and responsibilities in the administration, delivery and execution of the Kid's Farmers Market program, hereafter referred to as **KFM**, at the following sites: Adams Elementary, Adelante Elementary, Cleveland Elementary, Franklin Elementary, Harding Elementary, and McKinley Elementary. The *Foodbank* retains the right to amend this agreement, at any time, if necessary. Once signed this agreement is from October 1, 2012 to May 30, 2013.

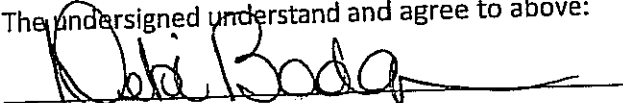
The Foodbank agrees to:


- Provide 4 fresh produce items in appropriate poundage plus bags as identified in the KFM curriculum for the number of individuals specified by A-OK at a mutually agreed upon day and time for the months of October through May with a pause in programming for December and any other months that A-OK specifies.
- Provide master copies of Spanish and English recipes.
- Provide training to A-OK staff, when available, to facilitate the nutrition education portion of the KFM program at a ratio of 1 educator to 20 students.
- Provide volunteer nutrition educators all supplies necessary to conduct KFM.
- Provide KFM program yearend summary of evaluation findings by the *Foodbank's* Health Education and Evaluation Manager.
- Visit program site to ensure appropriate KFM implementation a minimum of once every two programmatic years.

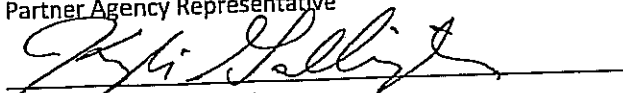
A-OK! agrees to:

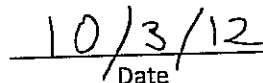
- Promptly receive the **Foodbank's** delivery of fresh produce items and bags necessary for the implementation of KFM at a mutually agreed upon day and time for the months of October through May with a pause in programming for December and any other months that A-OK specifies.
- Ensure all produce is distributed to families of participants equitably within 24-hrs of delivery.
- Provide copies of English and Spanish recipes to program students and participants.
- Provide an indoor space that is safe, friendly and adequate for KFM educational activities.
- Provide quarterly reports (including household size, sex, ages and ethnicity of participants) and respond to site surveys as requested by *Foodbank* a maximum of 30 days upon request or as otherwise specified.
- Allow *Foodbank* to conduct site visits and collect anonymous client and student surveys periodically.
- Allow for the release of any photographic images and digital video of participants for the promotion of KFM (with parent permission)
- Understand that KFM is a program of the *Foodbank* and should be credited as such in all forms of communication.

The undersigned understand and agree to above:

  
Partner Agency Representative

  
Date

  
Foodbank Representative

  
Date

21st Century Community Learning Centers Program  
Grant Application

APPID: 13-08-42-81-21st-334

Disqualification Form

The following items must be met for your application to be considered for Cohort 8 funding. If an applicant does not comply with these items the application will be disqualified. The Authorized Agent must sign below.

- Application must be received to the ASD by 5:00 p.m. on November 30, 2012. Postmarks will not be accepted. Failure to submit by the due date will result in the grant application being disqualified.
- Original signatures by Authorized Agent on all applicable pages. Signatures from other designees will not be accepted. Any forms not containing an Authorized Agent's signature will be disqualified.
- Certified Assurances
- A school site may be included in only one application in the Cohort 8 funding cycle. If a site is included in multiple applications, the site will be disqualified from all applications.
- Font/Formatting requirements as specified in RFA.
- A completed application as specified in the Application Package Checklist is required.

Agency Name	Santa Barbara Unified
Name of Authorized Agent	Dr. David Cash, Superintendent
Signature of Authorized Agent	