

Data Use Agreement
Between WestEd, CDE, and Santa Barbara Unified School District

Exhibit A

Purpose of the study (be specific about goals, planned analysis, and reporting):

The data will be used to produce descriptive statistics of all questions based on student, staff, and parent/guardian demographic subgroups as identified in the Local Control and Accountability Plan (LCAP) reporting requirements. The primary focus of the descriptive analysis will be sense of connectedness, sense of safety, and parent involvement items on the parent survey. In addition, all parent survey questions will be filtered to provide sties with comparative data across parent subgroups to inform LCAP and SPSA planning, including parents of English Learners and students with disabilities.

Analysis and reporting will be done via loading the data into the separate database for WestEd survey data only that was established last year, and is securely housed by the SBUSD Educational Technology Services department (ETS); reporting will be automated through the use of SQL Server Reporting Services (SSRS). No staff other than the ETS and Research staff identified in the Application will have access to individual level data. All SQL reporting will be done in the aggregate, access to the online reports (i.e. data tables with numbers and percentages) will be restricted to district and site leadership, and cells containing fewer than ten responses will be marked with an asterisk to maintain confidentiality for small sample sizes.

Exhibit B

Plan for publication or public sharing of the data, analysis, and/or reports:

Aggregate results for sense of connectedness, sense of safety, and parent involvement will be made available to the public through the LCAP and SPSAs, with no results shown for cells containing fewer than ten cases.

Aggregate results for site and district level parent survey results will be made available to the pertinent parent committees via site administrators and reports to the respective committees that will be based upon the online reports, also with no results shown for cells containing fewer than ten cases.