



May 23, 2019

Dr. Raul Ramirez  
Santa Barbara Unified School District  
720 Santa Barbara Street  
Santa Barbara, CA 93101

Re: Literacy Partners Service Agreement

Dear Dr. Ramirez,

This letter sets forth the agreement between Santa Barbara Unified School District and Literacy Partners for professional development services to be rendered by Literacy Partners to the School District as set forth in more detail hereinbelow. The specific arrangements outlined here were developed over the past weeks through conversations between Literacy Partners and School District personnel.

Your School District has agreed to purchase, and hereby promises to pay for, services from Literacy Partners totaling \$200,000.00

**Scope of Work:**

**48 on site professional development days for partner schools**  
**3 days for principals led by the founding director, Dahlia Dallal**  
**3 days for coaches led by the founding director, Dahlia Dallal**  
**A 3-day Home Grown Mini Reading Institute for K-6 (with one staff developer)**  
*\*This institute may have up to 25 participants.*  
**A 3-day Home Grown Mini Writing Institute for K-6 (with one staff developer)**  
*\*This institute may have up to 25 participants.*

**TOTAL: \$200,000.00**

**Service Dates**

**Some of these dates have already been scheduled with the district. Others will be confirmed soon.**

**Rescheduling**

The Service Dates are firm dates agreed upon by You and Literacy Partners. Request(s) to reschedule any of the dates made at least thirty (30) days in advance will be accommodated and rescheduled without penalty. Request(s) to reschedule any of the dates made less than thirty (30) days in advance will be considered for accommodation and rescheduled at the sole discretion of Literacy Partners and may include a rescheduling charge of one thousand dollars (\$1,000.00). You will not receive a refund for any request(s) to reschedule dates made less than thirty (30) days in advance that cannot be accommodated by Literacy Partners at Literacy Partner's sole discretion. Request(s) to reschedule any of the dates made less than seventy-two (72) hours in advance, will not be accommodated, will be considered cancelled, and no refund shall be provided for the cancelled date(s).

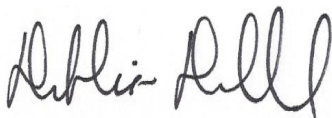
## Payment

Literacy Partners sends billing statements on a monthly basis. Payment thereon shall be made by You within thirty (30) days of being invoiced. Literacy Partners reserves the right to add a 10% late fee to all unpaid invoices after thirty (30) days. Thereafter, unpaid invoices shall continue to accrue additional interest at a rate of ten percent (10%) per annum, which corresponds to a monthly periodic rate of 0.83% following sixty (60) days after the billing date.

If the information contained herein is correct and You are in agreement with the terms of same, please sign below and return to Literacy Partners at your earliest convenience. If there is a discrepancy between the specific details in this letter and your understanding of our agreement please email me immediately.

We have a commitment to making this work productive & making a difference in your school district.

Sincerely,



Dahlia Dallal  
Founding Director  
Literacy Partners

**The undersigned represents and warrants that they are duly authorized and have the legal capacity to execute and deliver this agreement. By executing below, the undersigned hereby agrees to be bound by the terms, provisions and conditions of this agreement as set forth hererinabove.**

Santa Barbara Unified School District

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Its: \_\_\_\_\_